

Texas Southmost College District

Minutes of the Regular Meeting of the Board of Trustees

May 22, 2006

The Board of Trustees of the Texas Southmost College District convened in open session May 22, 2006 at 5:30 p.m. in the Board Room of Gorgas Hall, Texas Southmost College. Board members present were Mr. Chester Gonzalez, Chair, Ms. Rosemary Breedlove, Vice Chair, Mr. Eduardo A. Campirano, Secretary, Ms. Dolly Zimmerman, Dr. Roberto Robles and Mr. Roman "Dino" Esparza. Absent was Mr. David Oliveira. Also present was Dr. Juliet V. García, President of The University of Texas at Brownsville and Texas Southmost College.

Regular Meeting

Call to Order

The meeting was called to order by Chairman Gonzalez at 5:44 p.m.

Executive Session **As provided by Government Code, Chapter 551.072**

Real Estate **Contract** and Resolution for Purchase of
Lot 21, Block 9, Colonia Alta Vista,
Brownsville, Texas
Discussion and Possible Action on
Lot 1, Block 1, Lots 1-9, Block 2 and
Lots 1-10, Block 4, University Park
Discussion and Possible Action on
Los Tomates Banco #122.84.15 Acres
Discussion and Possible Action on Abs 6 –
J Y Trevino Share 6 E 78.724 Acres
Discussion and Possible Action on
Brownsville Original Townsite Lots 10,
11 and 12, Block 117

The Board convened in Executive Session at 6:04 p.m.

The Board reconvened in Regular Session at 7:01 p.m.

2 Consideration and possible action on matters discussed in Executive Session

**Consideration and possible action on
Contract and Resolution for Purchase of
Lot 21, Block 9, Colonia Alta Vista, Brownsville, Texas**

A motion was made by Ms. Breedlove to approve the contract and resolution for the purchase of Lot 21, Block 9, Colonia Alta Vista, Brownsville, Texas as presented; seconded by Dr. Robles; motion carried unanimously. Exhibit "A"

**Consideration and possible action on
Contract and Resolution for Purchase of
Lot 1, Block 1, Lots 1-9, Block 2 and Lots 1-10,
Block 4, University Park**

No action was taken.

**Discussion and Possible Action on
Los Tomates Banco #122, 84.15 Acres**

No action was taken.

**Discussion and Possible Action on
Abs 6 - J Y Trevino Share 6 E 78.724 Acres**

No action was taken.

**Discussion and Possible Action on
Brownsville Original Townsite Lot 10, 11 and 12, Block 117**

No action was taken.

3 Approval of Minutes from Previous Meeting

**Consideration and possible action on
Minutes of Regular Meeting April 13, 2006**

A motion was made by Mr. Campirano to approve the minutes of the Regular Meeting of April 13, 2006, as presented; seconded by Ms. Breedlove; motion carried unanimously.

4 Speakers to Agenda Items and Public Discussion

There were no speakers.

5 Board Briefing

In Honor of Praxedis Orive, Jr: Two Legacies and a Bright Future

Dr. Jose Martín, Provost, introduced Mr. Larry Löf, Professor in the Department of Biology, Director for Rancho Del Cielo and Coordinator of the Historic Restoration Program. Mr. Löf introduced the first recipient of the Praxedis Orive, Jr. Scholarship, Mr. David Hinojosa. Mr. Hinojosa is a native of Brownsville and a graduate of the Drafting Technology Program. Mr. Hinojosa is assisting the Historic Restoration Program by drafting sketches of historic facilities.

Mr. Gonzalez acknowledged Ms. Ventura Orive and her daughter, Ms. Cynthia Bañales, who were in the audience. He thanked Ms. Orive for providing scholarships to students that continue the legacy of her late husband.

6 Business Affairs Partnership Committee

Mr. Campirano reported that the Business Affairs Partnership Committee met on May 16, 2006 and discussed the following items:

Presentation of TSC District Budget for Fiscal Year 2006-2007

Mr. Campirano introduced Dr. John Ronnau, Vice President for Administration and Partnership Affairs, to present the First Reading of the TSC District Budget for Fiscal Year 2006-2007. Dr. Ronnau explained that the budget will fund scholarships for tuition, capital improvements, deferred maintenance, property acquisition and bond projects. Dr. Ronnau reported that the estimated revenue increase for Fiscal Year 2007 will be approximately \$121,884. He explained that the dramatic increase in insurance premiums for Fiscal Year 2007 will be covered by reducing current expenses. Dr. Ronnau explained that the total new revenues net of expenses results in an addition of \$1,910 to the unrestricted fund balance. He also explained that 80%, or approximately \$43 million, of the revenues go to the Partnership to provide instructional and related services, and 20%, or approximately \$10.9 million, of the budget goes to fund the District's operations. Dr. Ronnau stated that the budget allows for a year-end unrestricted fund balance of approximately \$3.8 million.

No action was taken.

**Consideration and possible action on
TSC District Budget Amendments for
Fiscal Year 2005 – 2006**

Mr. Campirano reported that budget amendment #06-005 to the General Fund adjusts for insurance expenses, adjusts unspent salaries to cover additional insurance expense and transfers Student Recreation Fee to the WRKC Debt Service Account.

Budget Amendment #06-006 to the Restricted Parking Fund Balance transfers Parking Lot Repairs/Additions previously budgeted in Fiscal Year 2005, adjusts for additional property acquisition expenses and for additional parking fees.

Budget Amendment #06-007 to the Wellness, Recreation and Kinesiology Complex (WRKC) Debt Service Fund records revenue from student recreation fees, investment income, expenses for interest obligation, miscellaneous expenses and expenses due to UTB for maintenance and operations.

Budget Amendment #06-008 Campus Facilities – Bond Fund adjusts for additional investment income from WRKC and Maintenance Tax Notes, adjusts for additional Bond Proceed Project expenses, records additional revenue from the Series 2006 Bond Proceeds and for additional revenue from the Maintenance Tax Notes.

A motion was made by Mr. Campirano to approve the TSC District Budget Amendments #06-005, #06-006, #06-007, and #06-008 for Fiscal Year 2005-2006 as presented; seconded by Dr. Robles; motion carried unanimously. Exhibit "B"

7 District Elections

**Consideration and possible action on
Canvassing the Results of the Texas Southmost
College District Election**

Mr. Julio Ledezma, Assistant Vice President for Administration and Partnership Affairs, presented the election results for the Texas Southmost College Trustee election held on May 13, 2006. The results are as follows:

Place	Name of Candidate	Total Votes Received
1	Joe Lee Rubio	2,520
1	Roman "Dino" Esparza	4,906
6	Roberto Robles	5,225
7	David G. Oliveira	5,368

Mr. Ledezma stated that according to the election results, Roman "Dino" Esparza, Place 1, Roberto Robles, Place 6 and David G. Oliveira, Place 7 were duly elected to the Board of Trustees of Texas Southmost College District. He announced that an

oath of office ceremony for all three Trustees will take place during the next Board Meeting.

A motion was made by Ms. Breedlove to accept the Results of Texas Southmost College Trustee Election as presented; seconded by Ms. Zimmerman; motion carried unanimously. Exhibit "C"

**Consideration and possible action on
Order Declaring Results of Texas Southmost
College District Elections**

Mr. Ledezma presented the Order Declaring the Results of the election. Mr. Gonzalez presented Dr. Robles, and Mr. Esparza with a Certificate of Election.

A motion was made by Ms. Breedlove to adopt the Order Declaring Results of Texas Southmost College District Elections as presented; seconded by Ms. Zimmerman; motion carried unanimously. Exhibit "D"

8 Bond Projects

Dr. John Ronnau reported the results of the refinancing of the Combined Fee Revenue Bonds, Series 2002 and the results of the bids to invest the Limited Tax Bonds, Series 2006 and the proceeds from the Maintenance Tax Notes. Dr. Ronnau reminded the Board of the "Q" authority given to staff and First Southwest to refinance the Revenue Bonds if certain parameters were met. Dr. Ronnau reported that all parameters were met and the transaction allowed for a deposit to the Construction Fund of \$2,525,000.

Dr. Ronnau reported that First Southwest's most recent task was to find the safest and most beneficial investment of the \$25,000,000 million Limited Tax Bonds and the proceeds from the Maintenance Tax Notes, which is \$4,835,000. Dr. Ronnau reported that the best bid was from Texas State Bank, a local bank, for a 5.19% interest rate.

Ms. Veronica Mendez, Assistant Vice President for the Construction, gave a brief update on the archeological survey results from the Wellness, Recreational and Kinesiology Complex site. She reported that the Raba-Kistner consultants were contracted to perform an archeological survey. The results confirmed that a pistol range had been situated partially within the project area. She reported that several bullets were recovered from two different depths (0-30 cm. and 30-40 cm.). Also, uncovered were .45 caliber, 3.22 caliber, and 1.35 caliber bullets from a dept of 0-30 cm. Ms. Mendez reported that a historic marble was also recovered from the shovel test at 0-30 cm from the surface. The marble appears to be made of a handmade glass that dates to before World War I. She announced that the groundbreaking ceremony for this project is scheduled for August 22nd at 10:00 am.

Ms. Diana Bravo Gonzalez, Project Manager with Broaddus and Associates, made a presentation regarding the software that is used to keep track of the bond projects. She explained that Broaddus & Associates provides project management by using a web based program called Owner Insight. The software allows all parties involved in the projects to communicate, coordinate and monitor progress.

9 Second Quarter Financial and Investment Reports

The Second Quarter Financial and Investment Reports for TSC were presented by Ms. Nancy Saldaña, Interim District Comptroller. The report was for informational purposes only and required no action. Exhibit "E"

10 Construction Report

Dr. Ronnau reported the following:

- Demolition of the former Ramada Inn has been completed. The contractor for this project was R.L. Abatement from Pharr, Texas.
- The Neutra House restoration, under the direction of Larry Lof and JAMAIL Construction, is underway. The Neutra House restoration is a cooperative project with the City of Brownsville.
- A new access road that leads from the University Boulevard to Life Health and Sciences parking lot has been completed. The new road will improve traffic flow and reduce congestion. JMB, from La Feria, was the subcontractor for this project.

11 President's Report

Dr. García reported the following:

- Mr. Michael Putegnat, former TSC Trustee, will hold a book signing at Barnes & Noble on June 1st for his first novel called *Laguna*.
- Dr. William Wilkinson, professor of Criminal Justice Department, passed away on May 15th. Mr. Wilkinson joined UTB/TSC when the partnership between TSC and UTB was formed in 1982. In 1988, Dr. Wilkinson established a memorial scholarship to help Criminal Justice students attending our institution. The scholarship is under his name and any contributions may be sent to the William Wilkinson Memorial Scholarship Fund care of IBC Bank.

- The Distinguished Alumnus ceremony was held on May 12 at Science and Engineering Technology Building-Lecture Hall. Mr. Johnny and Mrs. Nena Cavazos from Brownsville and Dr. Guadalupe Quintanilla from Houston received the 2006 Distinguished Alumnus Awards.
- The Spring 2006 commencement ceremony was held on May 13th. The ceremony lasted 2 hours and 10 minutes, a record time for UTB/TSC. Dr. García thanked everyone involved in making the ceremony a success.
- Dr. Antonio Zavaleta, Vice President for External Affairs, reported that UTB/TSC has been authorized a Tuition Revenue Bond in the amount of \$33.8 million dollars for the construction of a classroom building.
- Dr. Ronnau has accepted a position at the University of Central Florida in Orlando where he will serve as the Director of School of Social Work. His last day will be June 9th.

12 Announcements

- Mr. Gonzalez reported that Dr. García will receive an honorary degree from Brown University in Rhode Island on Sunday, May 28 during the University's 238th commencement.
- Ms. Breedlove announced that the Resaca Readers held its first meeting at Barnes & Noble Bookstore on April 27. The next meeting will be June 27 at 11:00 a.m. at Barnes & Noble.
- Dr. Jose Martín reported the following:
 - Dr. Ruth Ann Ragland who was serving as both Vice President for Academic Affairs and Vice President for Institutional Advancement will assume her full time duties in Institutional Advancement and will move to the Young House.
 - Dr. Charles Dameron, Dean of College of Liberal Arts, will serve as an Interim the Vice President for Academic Affairs.
 - Dr. Janna Arney, Business Technology faculty, will serve as Interim Associate Vice President for Academic Affairs.
 - Dr. Ethel Cantu, Professor in the Behavior Sciences Department, will serve as Interim Dean in the College of Liberal Arts.
 - Mr. Terry Jay Phillips, Dean of the College of General Studies, will serve as Interim Dean of the College of Science, Mathematics and Technology.

- Dr. William Strong, Professor of English and Communication in the College of Liberal Arts, is chairing the VPAA search committee.

13 Proposed Meeting Dates

Board of Trustees Meetings:
Thursday, June 22, 2006
July – no meeting
Thursday, August 17, 2006
Thursday, September 14, 2006

Adjournment

The meeting was adjourned by Chairman Gonzalez at 8:25 p.m.

Mr. Chester Gonzalez
Chairman, Board of Trustees

Mr. Eduardo A. Campirano
Secretary Board of Trustees

NOTE: The tape of the Regular Board of Trustees meeting held on May 22, 2006 is on file at the District Office of the Texas Southmost College District. The master tape is on file at the UTB/TSC Media center. These minutes were taken and transcribed by Mari Montelongo, Administrative Secretary. Videotaping of the Board of Trustees' meetings began on April 11, 1996. They are aired on Channel KISD in cooperation with the Brownsville Independent School District.