

TEXAS SOUTHMOST COLLEGE
Southmost Union Junior College District

Minutes of the **Regular** Meeting of the Board of Trustees
April 21, 2005

The Board of Trustees of the Southmost Union Junior College District convened in open session April 21, 2005, 5:30 p.m. in the Board Room of Gorgas Hall, Texas Southmost College. Board members present were Mr. Chester Gonzalez, Chairman, Ms. Rosemary Breedlove, Secretary, Mr. Eduardo A. Campirano, Vice Chair, Mr. David Oliveira, Ms. Dolly Zimmerman and Dr. Roberto Robles. Absent was Ms. Mary Rose Cardenas. Also present was Dr. Juliet V. García, President of The University of Texas at Brownsville and Texas Southmost College.

Regular Meeting

Call to Order

The meeting was called to order by Chairman Gonzalez at 5:35p.m.

- Dr. García introduced Ms. Berta Barrera, Secretary II in the President's Office. Ms. Barrera's prior work experience includes __ years in the U.S. Attorney's Office. The Board welcomed Ms. Barrera to UTB/TSC.
- Dr. Ronnau introduced Dr. Fitratullah Khan as the new Director of Infrastructure, Telecommunications and Network (ITNet). Dr. Khan thanked the Board for the opportunity. The board congratulated Dr. Khan on his appointment and for his dedication to UTB/TSC.
- Dr. García introduced Dr. Carl Stockton, Dean of the School of Education. Dr. Stockton announced that for the second year in a row, students in the UTB/TSC School of Education won First Place at the Annual NASA National Pre-service Teacher Conference in Washington, DC. Their presentation was entitled "The Life Cycle of a Butterfly: Complete or Incomplete Metamorphosis".

Dr. Stockton introduced Mr. Sam Garcia, Advisor and Faculty Sponsor who, in turn, introduced the students that participated in the conference. The students are Brenda

Gonzalez, Gladys Sanchez, Lupita Escobar, Hector Larrage and Frank Achtsam. The Board and Dr. Garcia thanked the students for representing UTB/TSC so admirably.

- 1 Executive Session** as provided by Government Code, Chapter 551.071-551.076, 551.082-551.084

Bond Projects Management

Discussion on 1.074 acre tract of land of the Fort Brown Villa condominium Regime

The Board convened in Executive Session at 5:52 p.m.

The Board reconvened in regular session at 6:35 p.m.

- 2 Consideration and possible action on matters discussed in Executive Session**

**Consideration and possible action on
Bond Projects Management**

Chairman Gonzalez reported that several important steps have been completed to carry out the bond projects. The first \$20 million in bonds have been sold, the board determined the timeline to complete the bond projects would be the “faster track” and there is a bid on the agenda for parking facilities on campus. He also stated that work has begun in programming for the Wellness, Recreation and Kinesiology Complex and ITECC Thermal Plant renovation.

Chairman Gonzalez stated that the Board charged Dr. García with developing a plan for project implementation. The recommendation from staff is to establish an Office of Construction headed by the Assistant Vice President for Construction within the Division of Administration and Partnership Affairs. The Office will consist of the Assistant Vice President, an accountant and administrative support. In addition to the staff, a project management firm will be hired to assist in programming and construction. Requests for proposals will be issued to hire a firm.

Chairman Gonzalez explained that the Assistant Vice President for Construction will oversee and act as the campus representative on all projects. This person will also direct the management firm, along with the architectural and construction teams. The position of Assistant Vice President for Construction will report directly to the President on construction matters. The recommendation is that Ms. Veronica Mendez be appointed to serve as Assistant Vice President for Construction.

A motion was made by Ms. Breedlove to create the position of Assistant Vice President for Construction and to appoint Ms. Veronica Mendez to that position; seconded by Dr. Robles; motion carried unanimously.

Chairman Gonzalez stated that another essential aspect for the successful management of the bond projects is communication with the community. A plan has been developed that would provide information and obtain input from the various community members as well as the Board of Trustees.

A Construction Project Advisory committee will be established for each project with a Trustee serving as a liaison to the Board. Members of the committee will include one or more members of the following groups: TSC Trustees, faculty, staff, students, community members, and the Development Board. Mr. Gonzalez stated that the committees will be involved in the strategic stages of project development.

Chairman Gonzalez appointed the following Trustees to serve as liaisons to the bond projects committees:

1. Early Childhood Development Center — Ms. Dolly Zimmerman
2. Kinesiology Building — Mr. Eddie Campirano
3. Library — Mr. David Oliveira
4. Fine Arts Complex — Dr. Roberto Robles
5. Biomedical Research — Ms. Rosemary Breedlove
6. ITECC renovations — Ms. Mary Rose Cardenas

Dr. Garcia thanked the Trustees for their dedication to the UTB/TSC. She congratulated Ms. Mendez on her new appointment.

3 Approval of minutes of previous meetings

Consideration and possible action on Minutes of Regular Meeting March 22, 2005

A motion was made by Ms. Breedlove to approve the minutes of the Regular Meeting of March 22, 2005 as presented; seconded by Mr. Campirano; motion carried unanimously.

4 Speakers to Agenda Items and Public Discussion

There were no speakers.

5 Board Briefing

UTB/TSC Testing Office an Overview

Dr. Ruth Ann Ragland, Vice President for Academic Affairs, introduced Dr. Patrick McGehee, Director of Testing Office and Ms. Karen G. Stowe, Assistant Director. Dr. McGehee reported that the Testing Office was established in January 1994 to provide test administration services to the university community. He stated that the Testing Office administers 30 different testing programs.

Ms. Stowe reported that the Testing Office offers a wide variety of testing programs that are not offered by any private business or institution in the Rio Grande Valley. Ms. Stowe announced that the Testing Office will soon begin to offer internet based testing for GED, which will provide test scores immediately. Ms. Stowe also reported that the Office is listed as a member of the National Consortium of College Testing Centers. She noted that both she and Dr. McGehee are past presidents of the Texas Association of Collegiate Testing Personnel (TACTP), making UTB/TSC the only institution in Texas to have two past presidents on their staff.

The Board thanked Dr. McGehee and Ms. Stowe for their report and their efforts on behalf of UTB/TSC.

6 Legislative Update

Report

Dr. Zavaleta, Vice President for External Affairs, provided an overview of legislation that has been introduced this session affecting UTB/TSC. The overview included:

HB1063	Wellness Recreation Center
SB 801	Wellness Recreation Fee at UTB
HB 2091	Tuition Revenue Bonds for UTB
SB 965	Tuition Revenue Bonds for UTB
SB 1059	Tuition Revenue Bonds for South Texas Aerospace Cluster
HB 2184	Texas Academy of Mathematics and Science at UTB
SB 1452	Texas Academy of Mathematics and Science at UTB
SB 940	Law School study at UB
SB 1412	Allows Economic Development Funds to be used to fund Educational facilities and learning centers
HB 3001	Increases HEAF to UTB to \$3,453,012

7 Report

Presentation of the book, Fort Brown: The First Border Post by Carl Chilton, Jr.

Mr. Barry Horn, Assistant Vice President for Development, introduced Mr. and Mrs. Carl Chilton. Mr. Chilton stated that he has spent many years researching and writing about Brownsville history, including UTB/TSC. He reported that his new book entitled "Fort Brown: The First Border Post" tells the story of the important role that this historic military post played along the border for nearly 100 years. Mr. Chilton presented an autographed copy of the book to each Trustee.

The Trustees thanked Mr. Chilton for sharing his knowledge of the history of our campus with the community.

8 Business Affairs Partnership Committee

Mr. Campirano reported that the Business Affairs Partnership Committee met on April 13th. He stated that although a quorum of the committee was not met, the members present reviewed and reached consensus on the following items,

Consideration and possible action on SUJCD Insurance Policy Renewal

Mr. Campirano reported that property insurance is scheduled for renewal in May. The District's insurance agent, Shepard Walton King, and the staff recommend accepting the renewal package which provides coverage through CNA and TWIA in the amount of \$676,143. The renewal quote is about 1 percent or \$8,100 higher than the current year's premium.

A motion was made by Mr. Campirano to accept the proposal for SUJCD Property Insurance from Shepard Walton King through CAN and TWIA for a premium of \$676,143 as presented; seconded by Ms. Breedlove motion carried. Exhibit "A"

Consideration and possible action on Auditor Contract Renewal

Mr. Campirano reported that in May 2004 the District awarded Long Chilton, LLP the contract for audit services for the fiscal year ending August 31, 2004 with the option to renew for two years. Staff is pleased with the services provided by Long Chilton and is recommending to extend the contract for two additional years.

A motion was made by Mr. Campirano to renew the contract for audit services with Long Chilton, LLP for fiscal year ending August 31, 2005 in the amount of \$30,360 as presented; seconded by Ms. Zimmerman motion carried. Exhibit "B"

Consideration and possible action on University Boulevard Parking Lot Bid

Mr. Campirano reported that as part of the bond package approved by the voters, UTB/TSC made a commitment to provide more parking. The bid proposed by staff will add approximately 1,200 parking spaces. Mr. Campirano called on Dr. Ronnau to give a brief overview of the project. Dr. Ronnau presented an artist rendition of the proposed parking lot. These additional spaces will increase parking on campus by more than 50 percent.

A motion was made by Mr. Campirano to accept the bid for University Boulevard Parking Lot from G & T Paving Company in the amount of \$2,094,981.15 as presented; seconded by Ms. Zimmerman motion carried. Exhibit "C"

Consideration and possible action on Architect for Wellness, Recreation, Fitness and Kinesiology Complex

Mr. Campirano asked Dr. Ronnau to report on the Wellness, Recreation, Fitness and Kinesiology Complex. Dr. Ronnau stated that the District issued a request for proposals for architectural services for the Wellness, Recreation, Fitness and Kinesiology Complex. Twenty proposals were received. All Proposals were reviewed and rated by a selection committee composed of campus representatives and staff of the Office of Facilities Planning and Construction. Dr. Ronnau reported that three firms were interviewed. The selection committee recommends that 3D International be hired to provide architectural services for the Wellness, Recreation, Fitness and Kinesiology Complex.

A motion was made by Mr. Campirano to contract with 3D/International Architects to provide services for the Wellness, Recreation, Fitness and Kinesiology Complex as presented; seconded by Ms. Breedlove motion carried. Exhibit "D"

9 Second Quarter Financial and Investment Report

Ms. Melba Sanchez, TSC District Comptroller, presented the Second Quarter Financial and Investment Reports for the Board's information. Exhibit "H"

10 Construction Report

Dr. Ronnau narrated a video of the construction progress at the Fort Brown Memorial Golf Course Clubhouse.

Dr. Wayne Moore, Assistant to the President for New Construction, provided an update on construction of the Education Business Complex. He stated that the pedestrian bridge connecting the Education and Business complex to the main campus is complete. He invited the Board of Trustees to tour the new Complex at their convenience.

11 President's Report

There was no report.

12 Proposed Meeting Dates

Board of Trustees Meetings:

May 19, 2005

June 30, 2005

August 25, 2005

Mr. Gonzalez reviewed the dates with the Board.

Adjournment

The meeting was adjourned by Chairman Gonzalez at 7:40 p.m.

Mr. Chester Gonzalez
Chairman, Board of Trustees
Southmost Union Junior College District

Mr. Eduardo A. Campirano
Secretary Board of Trustees
Southmost Union Junior College District

NOTE: The tape of the Regular Board of Trustees meeting held on April 21, 2005 is on file at the District Office of the Southmost Union Junior College District. The master tape is on file at the UTB/TSC Media center. These minutes were taken and transcribed by Alma B. Solis. Videotaping of the Board of Trustees' meetings began on April 11, 1996. They are aired on Channel KISD in cooperation with the Brownsville Independent School District.