

**TEXAS SOUTHMOST COLLEGE**  
**Southmost Union Junior College District**

Minutes of the **Regular** Meeting of the Board of Trustees  
September 16, 2004

The Board of Trustees of the Southmost Union Junior College District convened in open session September 16, 2004 at 5:30 p.m. in the Board Room of Gorgas Hall at Texas Southmost College. Board members present were Chairman Chester Gonzalez, Vice Chair Rosemary Breedlove, Secretary Eduardo A. Campirano, Ms. Dolly Zimmerman and Dr. Roberto Robles. Absent were Ms. Mary Rose Cardenas and Mr. David Oliveira. Also present was Dr. Juliet V. García, President of The University of Texas at Brownsville and Texas Southmost College.

**Regular Meeting**

**Call to Order**

The meeting was called to order by Chairman Chester Gonzalez at 5:30 p.m.

**1 Announcements**

- Mr. Gonzalez announced that Mr. Johnny and Ms. Nena Cavazos recently established a \$500,000 scholarship endowment for students in the UTB/TSC School of Education. This endowment will be one of the largest family scholarship endowments the university has received.

The Johnny and Nena Cavazos Scholar Endowment will provide scholarships for education majors, with a preference for those studying Kinesiology.

Dr. Carl Stockton, Dean of the School of Education, Dr. Zelma Mata, Chair of the Kinesiology Department, Mr. George Solis, Lecturer, and Kinesiology students Mr. Luis Guardiola, Ms. Laura Perez, Ms. Cindy Puente and Ms. Cristina Moran thanked Mr. and Mrs. Cavazos for their generosity.

The Trustees also thanked Mr. and Mrs. Cavazos for giving back to their community and believing in the students of UTB/TSC.

A plaque in recognition of the Cavazos' gift was unveiled. It will be displayed at the Office of the Dean in the School of Education.

Mr. and Mrs. Cavazos stated that nothing makes them happier than helping students of their alma mater. They expressed their appreciation to UTB/TSC for the recognition of their gift.

- Dr. Jose Martín, Provost and Vice President for Academic Affairs, introduced Dr. Joseph Zavaletta as the new Director for The Center for Civic Engagement. Dr. Zavaletta stated that it was an honor to serve the Board of Trustees and UTB/TSC.
- Mr. Gonzalez requested a moment of silence in honor of Federal Judge Reynaldo Garza who passed away on September 14<sup>th</sup>. The Trustees expressed their condolences to the family of Judge Garza and noted the high esteem and honor he earned in Texas and the Nation.

## **2 Approval of minutes of previous meetings**

### **Consideration and possible action on Regular Meeting August 26, 2004**

**A motion was made by Ms. Breedlove to approve the minutes of the Regular Meeting of August 26, 2004 as presented; seconded by Mr. Campirano; motion carried unanimously.**

### **Consideration and possible action on Special Meeting September 7, 2004**

**A motion was made by Ms. Breedlove to approve the minutes of the Special Meeting of September 7, 2004 as presented; seconded by Mr. Campirano; motion carried unanimously.**

## **3 Speakers to Agenda Items and Public Discussion**

There were no speakers.

## **4 Board Briefing**

### **Academic Senate Environmental Responsibility Report**

Dr. José Martín, Provost and Vice President for Academic Affairs, introduced Dr. Ethel Cantu, President of the Academic Senate, and Mr. Pat Wade, Chair of the Senate Committee on Environmental Responsibility, to report on the findings of the committee.

Mr. Wade reported that the committee is composed of five groups: Flora and Fauna, Water, Energy, Education and Recycling. Each group studied ways to maintain and

enhance the campus environment. Mr. Wade stated that an attempt was made by the committee members to formulate recommendations that minimize the impact on the environment but at the same time support the continuous growth and development of the campus.

Ms. Breedlove thanked the Committee for its comprehensive report.

Mr. Gonzalez requested that the Physical Facilities Subcommittee (PFC) review the committee's recommendations in relation to the campus Landscape Master Plan and the PFC was asked to report back in 90 days.

## 5 Tax Rate

### **Consideration and possible action on SUJCD 2004 Ad Valorem Tax Rate**

Dr. John Ronnau, Vice President for Administration and Partnership Affairs, reported that this is the third and final step required of the Board to set the Ad Valorem Tax Rate for the coming year.

Dr. Ronnau stated that staff recommends setting a Maintenance and Operation Rate of \$0.111825 cents per \$100 valuation and a Debt Service Rate of \$0.016957 cents per \$100 valuation. This would result in a total tax rate of \$0.128782 per \$100 valuation. The proposed rate represents a reduction in the tax rate compared to the District's current rate.

**A motion was made by Dr. Robles to approve the 2004 Maintenance & Operation Tax Rate of \$0.111825 per \$100 valuation; seconded by Ms. Breedlove; motion carried. Exhibit "A"**

**A motion was made by Dr. Robles to approve the 2004 Debt Service Tax Rate at 0.016957 per \$100 valuation; seconded by Ms. Breedlove; motion carried. Exhibit "B"**

## 6 Business Affairs

Ms. Rosemary Martinez, Vice President for Business Affairs, reported that the Business Affairs Partnership Committee met on September 9, 2004 to review the following items:

### **Consideration and possible action on SUJCD Budget Amendment for FY 2003-2004**

Budget Amendment #04-010 increases Elections by \$13,186 to cover research conducted by Montgomery and Associates.

**A motion was made by Ms. Zimmerman to approve SUJCD Budget Amendment # 04-010 for FY 2003-2004 as presented; seconded by Dr. Robles; motion carried unanimously. Exhibit "C"**

**Consideration and possible action on  
SUJCD Budget Amendments for FY 2004-2005**

Budget Amendment #05-001 which allocates \$150,000 to conduct elections and provide information material. Amendment #05-002 moves \$275,668 from Renewals and Replacement Fund to Unexpended Plant Fund. Budget Amendment #05-003 allocates \$250,000 for the Commandants' Quarters renovation, \$200,000 to M-1 Building Renovations, and \$75,668 for ITECC improvements.

**A motion was made by Ms. Zimmerman to approve SUJCD Budget Amendments #05-001, #05-002 and #05-003 for FY 2004-2005 as presented; seconded by Dr. Robles; motion carried unanimously. Exhibit "D"**

**Consideration and possible action on  
Cueto Furniture Bid**

Ms. Martinez reported the District requested bids to complete furnishings for the Cueto Building. A Bid opening was conducted on September 14, 2004 and staff recommends awarding the bid to Mexam Computer Workcenters in the amount of \$42,757.10.

**A motion was made by Dr. Robles to award bid to Mexam Computer Workcenters in the amount of \$42,757.10 as presented; seconded by Ms. Breedlove; motion carried. Exhibit "E"**

**7 Committees of the Board**

**Consideration and possible action on  
Appointment of Trustees to Partnership Committees**

Mr. Gonzalez appointed the following Board members to the Partnership Committees:

**Academic Affairs Partnership Committee**

Mary Rose Cardenas, Co-Chair  
Rosemary Breedlove

**Business Affairs Partnership Committee**

Eduardo Campirano, Co-Chair  
David Oliveira

**Institutional Effectiveness Partnership Committee**

Rosemary Breedlove, Co-Chair  
Dolly Zimmerman

**Student Affairs Partnership Committee**

Dolly Zimmerman, Co-Chair  
Roberto Robles

**Partnership Advisory Committee**

Mary Rose Cardenas

**8 Master Plan**

**Consideration and possible action on  
Adoption of UTB/TSC Facilities Master Plan**

Dr. Ronnau reported that the Facilities Master Plan is being presented to the Board for final approval. He stated that the update is the result of a very inclusive and thorough process that involved both the campus and the community at large. Dr. Ronnau introduced Mr. Andres Andujar, Architect for 3D/International, the firm contracted to guide the revision of the Master Plan.

Mr. Andujar reported that this plan was developed with input by over 300 individuals, including the Board, administration, faculty, students, staff, physical plant, city personnel, neighbors, school districts, corporate citizens and others. He reviewed the major changes to the Master Plan including the incorporation of the ITEC Campus and The Village.

Dr. Ronnau stated that upon adoption by the Board, the Master Plan will be available online at the UTB/TSC website and a hard copy will be kept at the Library.

**A motion was made by Dr. Robles to adopt the UTB/TSC Facilities Master Plan as presented; seconded by Ms. Breedlove; motion carried. Exhibit "F"**

**9 Institutional Effectiveness Partnership Committee**

**Report**

Ms. Breedlove reported that the Institutional Effectiveness Partnership Committee met on September 14th. The committee reviewed current data for Successful Student Progress and UTB/TSC Impact on the Cultural and Economic Life of Community indicators.

She announced that the next meeting of the IEPC will be on Tuesday, October 5, 2004.

## 10      **Construction Report**

Dr. Ronnau narrated a video of the Construction at ITECC. He also stated that dramatic changes are taking place to the exterior of the building. Physical Plant crews have been painting the building, striping the lots, and improving the landscaping. Dr. Ronnau invited everyone to the dedication on September 30, 2004.

Dr. Wayne Moore, Special Assistant to the President for New Construction, reported progress on the Education and Business Complex. He stated that the contractor is working hard to gain the time lost by recent rains. Dr. Moore extended an invitation to the audience to visit the construction site.

## 11      **President's Report**

*Dr. Garcia reported that following:*

- Dr. Katherine Dougherty, Chair of the Department of Nursing and Project Director of the Basic Nurse Education and Practice Project, was awarded a grant intended to promote an increase in enrollment and graduation of students in the Registered Nurse Program.
- The pass rate for the Associate Degree Nursing Program is 92 percent up from 83 percent on the previous year.
- UTB/TSC student teachers continue to excel on the ExCet exam. Ninety-four percent of our education students passed their teacher certification test. Dr. Garcia congratulated Dr. Stockton and the School of Education faculty, staff and students.
- The Laguna Madre Learning Center will be offering hospitality training, English as second language, customer service and supervisor training classes for the Port Isabel and South Padre Island area.
- The Olegario Vasquez Raña, Faculty Fellowship for Engineering Technology was awarded to Dr. Fabio Urbani, Associate Professor; and the Frances Rusteberg Faculty Fellowship for Health, Life Sciences, Natural Sciences, Physical Sciences, or Engineering Technology was awarded to Dr. Elizabeth A. Heise, Assistant Professor in Chemistry and Environmental Sciences.
- The first Community Forum to provide information on the bond issue was held at St. Mary's Church on September 14<sup>th</sup>. The second Community Forum is scheduled for September 20<sup>th</sup> at 7:00 p.m. at Christ the King Church.

- UTB/TSC has been named a permanent polling place for elections conducted by Cameron County. The polling place will be in the Lobby of North Hall. Dr. García stated that the last day to register to vote to be able to vote on the November 2<sup>nd</sup> general election is October 4<sup>th</sup>. Early voting will be from October 18<sup>th</sup> – 29<sup>th</sup>.

## 12 Proposed Meeting Dates

### **Board of Trustees Meetings:**

October 14, 2004

November 11, 2004

December 16, 2004

### **Partnership Committee**

#### **Meetings:**

BAPC – October 11, 2004

IEPC – October 5, 2004

### **Partnership Advisory Committee**

October 18, 2004

## **Adjournment**

The meeting was adjourned by Chairman Gonzalez at 7:20 p.m.

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Mr. Chester Gonzalez  
Chairman, Board of Trustees  
Southmost Union Junior College District

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Mr. Eduardo A. Campirano  
Secretary Board of Trustees  
Southmost Union Junior College District

**NOTE:** The tape of the Regular Board of Trustees meeting held on September 16, 2004, is on file at the District Office of the Southmost Union Junior College District. The master tape is on file at the UTB/TSC Media center. These minutes were taken and transcribed by Alma B. Solis. Videotaping of the Board of Trustees' meetings began on April 11, 1996. They are aired on Channel KISD in cooperation with the Brownsville Independent School District.