

STUDENT SERVICES AND CAMPUS LIFE

ASPIRE/SSSP

MRCNH 112

<http://blue.utb.edu/salaspire> (956) 882-8250

ASPIRE/Student Support Services Program is a TRIO program under the U.S. Department of Education. The primary goal of the program is to increase graduation and retention rates among traditionally underrepresented populations. Eligible participants are first generation college students, students with a disability, and/or students from low-income families. The students enrolled in the program receive tutoring, counseling, mentoring and advising until graduation from UTB/TSC.

Athletics

Gymnasium, 1st floor

<http://blue.utb.edu/athletics> (956) 882-8217

The Department of Intercollegiate Athletics provides student athletes the opportunity to be part of a competitive intercollegiate athletic department through its membership in the Red River Athletic Conference (RRAC) and the National Association of Intercollegiate Athletics (NAIA). The department sponsors soccer, golf, and baseball for men along with soccer, golf and volleyball for women. The Department of Intercollegiate Athletics seeks committed student athletes who are seeking the opportunity for success in the classroom and on the field or court. It is the intent of the department, its administrators, and coaches to provide a competitive and disciplined environment that will support success. Student athletes will be given support for academic planning and tutoring and are provided injury prevention and rehabilitative services through the department. In conjunction with the NAIA, the department supports and participates in the Champions of Character Program which promotes Integrity, Respect, Responsibility, Sportsmanship and Servant Leadership in athletics.

Campus Recreation

The Village at Fort Brown

www.campusrec.utb.edu (956) 982-0172

The Campus Recreation department at UTB/TSC seeks to provide its students, faculty and staff a full range of fitness and recreation programs and facilities. These programs are designed to improve the quality of life on campus for the entire community and strengthen ties between and among a diverse student populations alongside faculty and staff. We offer challenging, adventurous and enjoyable experiential learning opportunities for all participants, along with developmental programs that promote lifelong commitments to healthy living. Our department provides multiple opportunities for participation, including intramural sports, club sports, and excellent recreational fitness and wellness programs. The goals of our programs and services include improving the overall health and well-being of the campus community and strengthening the fabric of campus life by providing recreation and social opportunities on campus that will establish and reinforce a culture of healthy living through various opportunities for participation and involvement. These opportunities complement the mission of UTB-TSC by enriching the quality of life and educational experiences of its students.

Career Services

Tandy Hall 205

www.career.utb.edu (956) 882-JOBS

Career Services provides students with assistance in writing a cover letter and resume, job interview strategies, and ultimately with job search and placement. Its primary goal is to assist students in seeking employment before, during, or after graduation. Career Services offers workshops,

in-classroom presentations, career and employment fairs, as well as other opportunities for UTB/TSC students to meet with potential employers, such as on-campus recruiting and interviewing. The office also provides information on careers, job trends, and future demand occupations.

Chess Program

Barnes and Noble Bookstore

www.chess.utb.edu

(956) 882-5761

The UTB/TSC Chess Office houses the Chess Program Director and the Chess Coach. In addition to providing high-level training for the chess team members, the Chess Office also monitors the students' academic performance and provides support and assistance as needed. We are also responsible for recruiting players, organizing tournaments, holding chess camps, training area coaches, and making travel arrangements for out-of-town events. The Chess Office also organizes and presents community outreach chess classes on a regular basis and conducts visits to area schools.

College Assistance Migrant Program (C.A.M.P.)

Camille Lightner Center

<http://blue.utb.edu/salcamp>

(956) 882-7871

College Assistance Migrant Program (C.A.M.P.), funded by the Department of Education, Office of Migrant Education, offers academic, social and financial support for migrant or seasonal farm workers or children of farm workers. Its primary goal is to encourage academic achievement and increase college retention through comprehensive university intervention services. C.A.M.P. provides specific support services such as peer mentoring, academic advising, tutoring, career counseling, and student stipends, which assist the students in their transition to university life.

Student Success Center

MRC North Annex

<http://blue.utb.edu/salstudentsuccess>

(956) 882-8292

Office hours: 8:00 a.m. to 5:00 p.m. Monday - Friday

The Student Success Center components of Career Counseling, Academic Counseling (Early Alert), Childcare & Transportation, and Learning Enrichment offer a variety of services via trained professionals who assist students in their college experience.

Career Counseling

MRC North Annex

<http://blue.utb.edu/salstudentsuccess>

(956) 882-8292

Career Counseling is dedicated to assisting students in their career development as they begin their path of self-discovery and make choices about their future career. Career Counselors serve students who are unsure of their major, considering changing their major, or wondering what careers relate to their major. Career counselors work closely with students to prepare their career objectives by exploring their personal interests and suggesting useful resources to students.

Early Alert

MRC North Annex

<http://blue.utb.edu/salstudentsuccess>

(956) 882-8292

Early Alert is a collaborative retention effort between staff, faculty and the Student Success Center which seeks to identify students who are academically at risk. Students are identified and assigned to a mentor (professional staff or faculty) for one semester. The Early Alert mentoring facilitates student and faculty/staff interaction outside of the classroom, enriches students'

system social support, supports students' academic pursuits, and increases students' knowledge of services offered.

Early Alert also requires all students who fall below a 2.0 GPA to meet with an academic counselor at least once a semester to collaborate on an action plan specifically designed to address factors hindering the student's academic process.

Childcare & Transportation for Vocational Students

MRC North Annex <http://blue.utb.edu/salstudentsuccess> (956) 882-8292

Students enrolled in vocational programs are eligible for day care and transportation assistance through funding provided by Carl Perkins. The vocational counselor also assists students with registration assistance, mentoring, career exploration, resume writing, and tutoring services.

Learning Enrichment

MRCH North 122 <http://blue.utb.edu/salstudentsuccess> (956) 882-8208

Office hours: 8:00 a.m. to 7:00 p.m. Monday-Thursday • 8:00 a.m. to 5:00 p.m. Friday

Tutoring hours: 8:00 a.m. to 7:00 p.m. Monday-Thursday

8:00 a.m. to 5:00 p.m. Friday

Learning Enrichment, formerly known as The Learning Assistance Center, provides learning support and self enhancement services that contribute to the achievement, retention, and graduation rates of students enrolled at the University of Texas at Brownsville and Texas Southmost College. Learning Enrichment enhances student personal success and university experience by meeting their specific needs and providing the resources they need to maximize their learning potential and academic performance.

Learning Enrichment services include:

Tutoring

- Mathematics, Reading and Writing (by appointment or walk-in)
- Reading, Writing, and Math for Occupational Technology students
- Government
- Accounting
- Medical Terminology
- History
- THEA
- English as a second language
- Spanish
- American Sign Language
- Respiratory Therapy

Supplemental Instruction

- General Biology I & II
- Anatomy & Physiology II
- College Algebra
- History I & II
- Chemistry I
- Organic Chemistry I & II
- Introduction to Psychology

Workshops

- THEA

- Watson-Glaser Critical Thinking Appraisal
 - Study Skills
 - Conversational English and Spanish
 - In-class presentations and workshops by arrangement
- Computer Lab with lab assistants

Dean of Students

Student Union 1.20 <http://blue.utb.edu/sa/dos> (956) 882-5141

The role of the Dean of Students is to ensure that individual and collective student issues are properly addressed. Students are encouraged to have the most enriching college experience possible and to prepare themselves with the leadership skills for life during their student careers and beyond UTB/TSC. This can be accomplished by offering meaningful educational, social, cultural, wellness and leadership programs which encourage self-fulfilling goals achievement and improve self-esteem. The Dean of Students Office provides a comprehensive offering of services and programs, and works with the offices of Student Activities, Student Publications, Student Health Services, Career Services, Student Publications (Media), International/Multicultural Student Services, and Services for Students with Disabilities. The Dean of Students Office directly coordinates:

- Orientation
- Multicultural Programs
- Welcome Week
- BUS pass program
- Student discipline (Judicial Affairs)
- UTB/TSC Student Handbook
- Volunteer programs
- UTB/TSC Ring Ceremony and Scorpion Leadership Ring
- Archer Center Fellowship Program
- Who's Who Among American Community Colleges and Who's Who Among American Colleges and Universities

Student input is an important element and is strongly encouraged. For more detailed information, visit our website at <http://blue.utb.edu/sa/dos>

Disability Services

Camille Lightner Center www.ability.utb.edu (956) 882-7374

Students with disabilities play an active and vital role in campus life. The disability services counselor works with each student individually to arrange for accommodations, volunteer note takers, assistive technology training, sign language interpreting, recorded texts, and referrals to campus and community resources. The assistive lab is available for student use and is equipped with special computers and software to address the student's needs. A testing service is available for students requiring testing accommodations.

All services are elective and must be requested by the students. To request services, students must register with the Counselor/Coordinator of Disability Services. It is advisable to make this contact well before or immediately after the semester begins. More information: www.ability.utb.edu.

International/Multicultural Student Services

MRC North 103 <http://blue.utb.edu/salinternational> (956) 882-7092 & 7983

The International/Multicultural Student Services Office assists international students in adjusting to their new environment and serves as a liaison between the foreign student, the university, and the community at large. Assistance is available regarding academic advisement, career exploration, immigration concerns, student employment, and referrals to campus and outside services.

We encourage diverse learning experiences by providing activities which expose our students to a global perspective, which is designed to foster respect for different customs and cultures from around the world as well as here at home.

Leadership and Mentoring Program (LAMP)

North Hall 119 www.lamp.utb.edu (956) 882-7351

The Leadership and Mentorship Program (LAMP) is designed to help students know and believe in themselves, stay in college, and learn how to take advantage of campus resources and opportunities. LAMP provides a professionally-supported, one-to-one relationship with a caring peer mentor. LAMP will connect students in various aspects of student life with support for their personal leadership and social development. LAMP will assist them in achieving their highest potential as they grow to become confident, competent, and civic-minded individuals by providing committed mentors who are passionate, consistent, and caring. LAMP wants our students to achieve their goals, become lifelong learners, build fruitful and satisfying relationships with others, and experience the challenges and rewards that make student life meaningful. LAMP is a free semester-long first year success program available to all freshmen.

(Scorpionation)

Student Union 1.20 www.scorpionation.utb.edu (956) 882-5141

The mission of the Scorpionation Program is to facilitate the successful transition of undergraduate students to the university through programming that supports their academic success and personal development. Scorpionation seeks to improve the university's retention efforts and enhance student development by helping students feel welcomed, connected with their new environment, proud of their university and its traditions, cognizant of expectations, and aware of support services.

Freshman Orientation Fee

The \$20.00 freshman Orientation fee covers expenses for the program. This fee is non-refundable and, if the student cancels or fails to attend (no show) there is a \$15.00 additional cancellation /no show fee. Walk In: additional \$10.

Registering for Orientation

Student should complete the Scorpionation reservation form and return it by the reservation deadline. Students should indicate their first, second and third session choices on the orientation form that comes with this brochure.

If the student decides to list only one choice, we will not guarantee a space for that date. Space is limited, so the student must have a confirmed reservation to attend Scorpionation. A letter of confirmation will be mailed and will include the student's orientation date, time and check-in information.

Family Members are Invited

Family members are invited to attend Scorpionation. Basic information about University policies, housing, financial aid and student services will be covered and a campus tour will be given. Family Fee: \$10.00 per person

For more information, contact the Dean of Students Office at the phone number above or visit the Dean of Students website at www.scorpionation.utb.edu

Residential Life and Student Housing

The Village at Fort Brown <http://www.micasa.utb.edu>
(956) 548-8794

The mission of Residential Life and Student Housing at UTB/TSC is to provide students with a comfortable living environment that prepares students for the future and actively promotes academic success. Highlighting Living and Learning, the Village at Fort Brown also provides students with facilities and services that support their educational experience both in and out of the classroom. We offer safe and well-maintained facilities along with on-site tutoring services for our students. We also have a trained professional and para-professional live-in staff dedicated to meeting the various needs of a vigorous and academically-centered living environment. We also offer a wide variety of developmental, social, and educational programs for professional and personal growth together with a timely and quick response to student needs.

STING Success Peer Mentor Program (NCB 1000)

North Hall 117 www.sting.utb.edu (956) 882-7200

The STING Peer Mentor Program offers entering freshman a retention support program that teaches students to believe in themselves, learn how to navigate the college environment, and teaches them how to take advantage of campus resources and opportunities. In each lab a peer mentor, staff instructor, and tutor meet with students on a weekly basis to deliver a college success curriculum which covers various topics that will teach students to succeed in college. Students also receive tutoring in their developmental area of need, which could include reading, writing or math. Outside of the lab, peer mentors and tutors are available to work with students on an individual basis during office hours. Students must enroll in NCB 1000 lab section to participate in the STING Success Peer Mentor Program.

NCB 1000

All students who have not complied with the Texas Success Initiative policy (College Ready) must enroll in NCB 1000 lab section. Students must pass the state required test, which includes the THEA test or an approved alternative test. Students who fail to meet one of the minimum passing scores in reading, writing, or math in the state required exam must register in NCB 1000 lab section. Students who are exempt or pass all sections of the state required test do not need to register in NCB 1000. NCB 1000 is a non-credit based course and students receive an S for Satisfactory or U for Unsatisfactory on their transcript. Students who receive a U on their

C.A.M.P. Services

- Promotes higher education opportunities for low-income, first-generation migrant students
- Encourage academic achievement and increase college retention through comprehensive university intervention services
- Provide academic advising
- Personal counseling
- Career counseling
- Peer mentoring

Endowment Services

- Presentations to public and private schools within the Southmost Union Junior College District
- Encourage students to take academically challenging courses
- Provide financial support for college tuition for students who obtain A's and B's in grade-level or above college prep courses
- Provide a transitional incentive between the school district school and Texas Southmost College

STEMS Services

- Awareness and career development in Science, Mathematics, Engineering and Medicine
- Improve study and test-taking skills
- Increase the level of preparation for SAT/ACT
- Improve critical and analytical thinking skills

University Talent Search Services

- Develop individualized education plans for participants
- Provide team-building and leadership training
- Expose students to the university community
- Provide academic and career related support
- Parental awareness and involvement
- Workshops and seminars to students, parents, and school personnel on the college admission and financial aid process

Upward Bound Classic Services

- Academic- and career-related support to complete high school and enter post-secondary programs
- Assistance in completion of bachelor's degree
- Summer academic bridge
- On-campus social and cultural activities
- Parent support

Upward Bound Math & Science Services

- Provide individual and specific tutoring sessions to all core curriculum subjects, cultural enrichment activities, community service opportunities and a parental involvement component
- Provide a six-week summer enrichment program
- Enroll students in dual/concurrent enrollment
- Assist students with high school graduation
 - Assist students in preparing them for the TAKS, THEA, SAT and ACT tests
- Assist students with the identification, selection and admission into the college of their choice
- Assist students in acquiring scholarships
- Educate students on the college admissions and application process
- Facilitate students' exploration of career options in math and science
- Teach students test taking and study skills
- Teach students how to set goals and achieve them
- Facilitate students' personal growth and development
- Facilitate the development of communication and leadership skills

University Scorpion Scholars

MRCBN 119 www.scorpionscholars.utb.edu

(956) 882-7351

The University Scorpion Scholars (USS) program is designed to assist students awarded the University Scorpion Scholars Scholarship. The program successfully retains students in college and helps them learn how to take advantage of campus resources and opportunities, provides a program advisor, creates service learning opportunities and learning communities, and connect them to different aspects of campus life. The program keeps track of their academic performance and involvement. Student scholars are provided encouragement to take responsibility for their learning, student development, and academic success. The program also offers opportunities for personal growth and leadership through workshops, organized travel, programs, and events. The student scholars in the program also serve as peer mentors for other students.

Veterans Upward Bound Program (Veteran's Benefits)

Camille Lightner Center C103 <http://blue.utb.edu/salvub> (956) 882-7127

Office Hours: 8:00 am to 6:00 p.m. Monday through Thursday

8:00 am to 5:00 p.m. Friday

The Veterans Upward Bound (VUB) program is funded by the Department of Education and serves the educational needs of all veterans who meet the eligibility. Requirements consist of more than 181 days of active duty, a discharge other than dishonorable, first generation college student, and be low-income based on DOE low income table. Almost 98% who want to participate in the VUB program qualify and are accepted.

The VUB program is a one-stop-shop where educational needs are addressed and assistance is provided to veterans in securing support services from locally available resources, such as Veterans Administration, State veteran agencies, veteran organizations, and other local agencies that serve veterans.

The following indicates, support services, and other information provided by (VUB):

- Mathematics through pre-calculus;
- Laboratory science;
- Foreign language;
- Composition;
- Literature;
- Basic Computer Literacy
- Personal Counseling;
- Academic Advising;
- Tutorial Services;
- Exposure to Cultural Events;
- College Admissions;
- Financial Aid
- Montgomery G.I. Bill (Chapter 30);
- Vocational Rehabilitation (Chapter 31);
- Hazelwood Act;
- Health;
- Career;
- Scorpion On-line workshop;
- Black Board workshop;
- Calculator workshops;
- Time Management Skills workshops;
- Study Skills workshop; and
- Exam Preparation workshop.

Intramurals/Recreation

Kinesiology Department, Gymnasium

(956) 882-8290

Extended office hours to 7:00 p.m. Monday through Thursday.

A varied intramural program is provided to all students, faculty, and staff. Intramural tournaments are conducted in every individual, dual and team sport offered in the Kinesiology Department classes. There are no entry fees for participants and awards are given to first and second place winners. The intramural schedule is posted on signs around campus and listed in the calendar of events.

The Manuel Garza B. Gymnasium is open for student recreational use whenever there are no classes, intramurals, athletic department activities or special events scheduled in the facility. This includes the weight room, annex, and main gym floor. Recreation times vary, but generally are from 2:00 to 4:15 p.m. Monday through Thursday, from 7:45 a.m. to 2:45 p.m. Friday, and from 8:00 a.m. to 2:45 p.m. on Saturday during the Fall and Spring semesters.

Information on summer hours and additional recreational hours may be obtained by calling the Kinesiology Department.

Four tennis courts are available for recreational use whenever there are no classes, intramurals, athletic department activities or special events on the courts. The tennis courts are generally available from 2:00 to 11:00 p.m. daily.

INSTRUCTIONAL SUPPORT SERVICES

Library

Library

(956) 882-8221

Hours: 7:30 a.m. to 11:00 p.m. Monday through Thursday
7:30 a.m. to 5:00 p.m. Friday
9:00 a.m. to 5:00 p.m. Saturday
1:00 p.m.-10:00 p.m. Sunday

Hours subject to change during holidays and other special days

The Arnulfo L. Oliveira Memorial Library provides information and access to materials needed to fulfill the teaching, scholarship, and service goals of the university. The library houses more than 200,000 titles and has a substantial collection of newspaper and periodical titles in print, on microfiche and microfilm and via online services.

The library has a Circulation Department, a Reference Department with a computer lab, a Technical Service Department, an Interlibrary Loan Department, the Hunter Room for archival and genealogical research, study rooms, study areas and carrels, and copying machines to accommodate students. The library is also a depository for state and federal publications and NASA materials and publications.

The library offers an outstanding collection of digital resources in all subject fields including 150 subscription databases, selected Internet sites, and over 40,000 e-books. The library also offers group and individualized instruction to help users improve their research skills and take advantage of library resources. In addition, the library is also part of TexShare, a statewide consortium of academic libraries, public libraries, and libraries of clinical medicine administered by the Texas State Library and Archives Commission.

Distance Education and Instructional Technologies (DE/IT)

SETB 2.320 and LHS 2.502 <http://mytbtsc.blackboard.com> *deonline@utb.edu* (956) 882-6696 *toll free at 866-654-4555*

DE/IT Mission Statement

The mission of Distance Education and Instructional Technologies (DE/IT) is to support and strengthen UTB/TSC teaching, learning and research activities by providing students, faculty and staff with a reliable online technology platform and by offering faculty development training and instructional design support in the development of high quality online, hybrid and videoconferencing courses.

Online Student Services via MyUTBTSC Blackboard

The MyUTBTSC Portal powered by Blackboard is used by all students to access their courses, digital library, online tutoring and practice test and multiple online student services. Furthermore, the network supports the admission, registration, advising and financial aid student services offered online by UTB/TSC.

Online and Hybrid Courses via MyUTBTSC Blackboard

The University of Texas at Brownsville and Texas Southmost College (UTB/TSC) provides expanded educational opportunities to students in South Texas via online learning and distance education technologies. The majority of UTB/TSC students have to combine work and family responsibilities with their educational goals, so the online courses and programs offered by UTB/TSC directly help these students. The university has an Enterprise Level CMS MyUTBTSC Blackboard that provides a shell for every course offering. Currently, over 70% of all courses are offered at a hybrid modality where faculty post some course content online. In the fully Online course delivery mode, UTB/TSC offers over 400 fully online courses per year. Furthermore, UTB/TSC is offering 9 fully-online programs via MyUTBTSC Blackboard.

UTB/TSC Online Programs and Courses

Bachelor of Science in Nursing (B.S.N.)

Bachelor of Science in Criminal Justice (B.S.C.J.)

Bachelors of Applied Technologies (B.A.T.)

BAT in Health Services Technology

BAT in Computer Information Systems Technology

BAT in Workforce-Leadership and Supervision

Master of Educational Technology (M.Ed.)

Master Technology Teacher Program (M.T.T.)

Master of Business Administration (M.B.A.)

Master of Mathematics with Emphasis on Distance Learning (M.S.)

UTB/TSC Emergency Academic Continuity Plan

In compliance with the Emergency UTB/TSC Academic Continuity Program, academic courses, partially or entirely, will be made available on the MyUTBTSC Blackboard course management system. This allows faculty members and students to continue their teaching and learning via MyUTBTSC Blackboard <http://myutbtsc.blackboard.com>, in case the university shuts down as a result of a hurricane or any other natural disaster.

The university will use MyUTBTSC Blackboard to post announcements notifying faculty members and students of their responsibilities as a hurricane approaches our region. If the university is forced to shut down, faculty will notify their students using MyUTBTSC Blackboard on how to proceed with their course(s). To receive credit for a course, it is the student's responsibility to complete all the requirements for that course. Failure to access course materials once reasonably possible can result in a reduction of your overall grade in the class.

To facilitate the completion of classes, most or all of the communication between students and the institution, the instructor, and fellow classmates will take place using the features in MyUTBTSC Blackboard and the UTB e-mail system. Therefore, all students must use Scorpion Online to provide a current e-mail address. Students may update their e-mail address by following the link titled Validate your e-Mail account in the MyUTBTSC Blackboard Portal. In the event of a disaster that disrupts normal operations, all students and faculty must make every effort to access an internet-enabled computer as often as possible to continue the learning process.

UTB/TSC First in the World with MyUTBTSC Blackboard Outcomes System

This year, The University of Texas at Brownsville and Texas Southmost College will begin the process to become one of the first institutions in Texas and the U.S. to implement the most comprehensive e-learning solution in higher education: Blackboard Outcomes Suite. Using the familiar MyUTBTSC Blackboard platform, UTB/TSC faculty and students will have access to an unprecedented series of online tools for instruction, collaboration, and evaluation of learning outcomes. The enhanced MyUTBTSC Blackboard tools will be available for all UTB/TSC courses offered in all delivery modes: ONSITE (classroom based), ONLINE (internet based) and HYBIRD (combination onsite and online).

During 2007, the Office of Distance Education and Instructional Technologies (DE/IT) will be coordinating the overall planning of this project with the participation of faculty, students, staff and administrators. Once the project is completed, the enhanced MyUTBTSC Blackboard will provide UTB/TSC faculty, students and staff with the following online tools:

- Blackboard Learning System enables instructors to create and manage course content, use publisher content, evaluate performance and communicate with students for all UTB/TSC course offerings (onsite, online and hybrid).
- MyUTBTSC Blackboard Portal connects current and prospective students, faculty and staff to online academic communities, delivers targeted content to diverse user groups and takes advantage of the institution's robust Information Technology Services to enhance learning, student services, campus life and outreach.
- Server ASP Hosting by Blackboard provides 24x7 reliability, even in case of a natural disaster in our area. (see Emergency Academic Continuity Plan)

- Blackboard Outcomes System will help plan, measure and improve learning outcomes at all levels (course, program, departmental, school/college and institutional level). This new online system will enable the documentation of outcomes assessment and evaluations through the use of its surveys, rubrics and extensive data reports.

NEW "My Virtual Hard Drive and e-Portfolios" via MyUTBTSC Blackboard

- Virtual Hard Drive will provide online virtual hard drives for all students, faculty and staff to store their e-documents. Users can also share (password protected) specific e-documents, learning artifacts, presentations, course chapters, etc. with other specific users (students, faculty, staff) for instruction, collaboration or evaluation purposes.
- E-Portfolios will provide students, faculty and staff with Personal and Professional e-Portfolios, as well as multiple e-Portfolios to be used for each course (evaluation), for a complete degree program (resume), for a support service (i.e. advising, financial aid, distance education support, help desk, etc.) and many other possibilities.
- Learning Objects will allow the creation of a learning object repository. These learning objects (a course document, a graphic, a presentation, a lesson, a course chapter, etc.) will be easy to search and incorporate into courses, modules or presentations.

All Tools will be available via MyUTBTSC Blackboard

NEW - MyUTBTSC Virtual Info Shop Kiosk Project

The **UTB/TSC Virtual Info Shop** is a totally new concept in student outreach and support services. Using cutting edge information technology, the Info Shop will go beyond offering passive online information by introducing remote interactivity with UTB/TSC staff. Each Info Shop will provide real-time, full-motion videoconferencing through a kiosk equipped with a video camera, two 20" LCD monitors, microphone, speakers, a computer, a keyboard, networked printer and specialized software. The Info Shops will be placed in strategic locations to provide convenient access to current and prospective students, parents, and school counselors. The Info Shop hardware and software will enable two-way video calls between the off-campus kiosk user and staff members from the Office of Distance Education, the Information Technology Services Help Desk, the Advising Center, the Financial Aid Office, the Admissions Office, the Registrars Office, and Enrollment Planning. The user and the staff member will be able to see and hear each other via one of the two monitors, video camera, microphone and speakers. The second monitor will enable UTB/TSC staff to provide live demonstrations, such as step-by-step instructions in filling out forms, navigating the institution's intranet, or specialized training via a power point presentation. Additionally, each Info Shop will have a networked printer that will enable staff to send printed documents (forms, receipts, flyers, etc.) to the off-campus kiosk user. Each Info Shop will be permanently connected to the **My UTB/TSC Blackboard Portal**, the university's intranet access to all online student services. The combination of video and data interactivity will make it possible for users to experience the comprehensive range of student services traditionally offered only face-to-face on campus.

Information Resources

Library 211

(956) 882-7453

The Information Resources Office supports and strengthens the institution's teaching, learning and research activities by providing faculty, staff and students with services and technologies that enable access to and use of information resources

Media Services

Mary Rose Cardenas South Hall 125

(956) 882-8963

The Media Services Office assists academic, administration and staff by serving as a resource for technical and creative expertise in the field of audio-visual technology, by providing production services in the areas of satellite teleconferences, videotaping services, audio reproduction and photography. Services are extended to furnish instructional audio-visual equipment and instructional videos.

Services for students include making transparencies at no charge, but students must provide transparency film; instructional equipment training for classroom presentation at no charge; video viewing rooms at no charge; and video and audio dubbing for a fee.

Scheduling and Course Inventory Office

Lightner Center C-104

(956) 882-6561

The Scheduling and Course Inventory Office schedules all Academic Affairs general-purpose classrooms and maintains an accurate course inventory. Duties include classroom and faculty office inventory, produce course schedule reports, and manager all aspects of course inventory and reports under the university's SIS.

