

ACADEMIC INFORMATION

GENERAL EDUCATION CORE CURRICULUM

(48 semester credit hours)

General education core curriculum requirements apply to all Associate in Arts, Associate in Applied Science and Baccalaureate degrees.

Communication 9 hours

- 6 hours of Composition:
ENGL 1301 (minimum grade C) and
ENGL 1302 or ENGL 2311 (minimum grade C)
- 3 hours of Speech: SPCH 1315

Mathematics 3 hours

- Select from MATH 1314, MATH 1324, MATH 1332, or a higher-level math course (minimum grade C)

Natural Sciences 8 hours

- 8 hours of Natural and/or Physical Sciences

Humanities/Visual and Performing Arts 6 hours

- 3 hours of Literature
- 3 hours of Music Appreciation/Music Literature or Art Appreciation/Art History

Social and Behavioral Sciences 15 hours

- 6 hours of U.S. History: HIST 1301 and HIST 1302
- 6 hours of Political Science: GOVT 2301 and GOVT 2302
- 3 hours of Behavioral Science:
Anthropology: ANTH 2351
Business: BUSI 1301
Economics: ECON 2301
Geography: GEOG 1303
Psychology: PSYC 2301
Sociology: SOCI 1301 or SOCI 2319

Modern Language 6 hours

- 6 hours of the same modern language other than English at the 1000-level or higher

Kinesiology 1 hour

- 1 hour of any health/wellness or activity course

Certificates

Students must obtain a certificate according to the requirements for graduation described in the catalog of the year in which they declared at UTB/TSC, or some later catalog. However, students must graduate within six years from the academic year of entrance or they must be placed under the provisions of a later catalog. Students may choose to graduate under a current catalog. Students wishing to obtain a certificate must complete an official Program of Study Declaration. Any declaration of major shall be made under current catalog requirements.

Declarations and changes of Program of Study and changes must be approved by an academic advisor. Information concerning Programs of Study may be obtained at the Academic Advising Center.

Certificates require completing the curriculum for one of the occupational and technical programs and require a minimum of 25 percent semester credit hours taken in residence at UTB/TSC. Students are requested to seek advice for certificate residency requirements and degree audit from an advisor at least one semester prior to completing graduation requirements.

The Board of Trustees of Texas Southmost College grants certificates. Certificates of Proficiency require completion of the curriculum for one of the workforce education programs.

ASSOCIATE DEGREES

The Board of Trustees of Texas Southmost College grants the following degrees:

- Associate in Applied Science
- Associate in Arts
- Associate in Arts in Business Administration
- Associate in Arts in Social Work
- Associate in Arts in Spanish Translation
- Associate in Arts in Teaching
- Associate in Fine Arts
- Associate in Science Technology

All course requirements for the associate degree programs listed above are established within the College, School, or Department in which the Program of Study falls. These requirements are listed elsewhere in this catalog by the various academic departments. For detailed information, a student should contact the academic department responsible for administering the Program of Study.

Associate Degree Requirements

Students must obtain a degree according to the requirements for graduation described in the catalog of the year in which they declared at UTB/TSC, or some later catalog. However, students must graduate within six years from the academic year of entrance or they must be placed under the provision of a later catalog. Students may choose to graduate under a current catalog. Students wishing to obtain an associate degree must complete an official Program of Study Declaration. Any declaration of major shall be made under current catalog requirements.

Declarations of Program of Study and changes of Program of Study must be approved by the appropriate academic advisor. Information concerning programs of study and a Program of Study declaration may be obtained at the Academic Advising Center.

To graduate, students must:

1. Satisfy admission requirements.
2. Satisfy the Texas Success Initiative (TSI) requirements.
3. *Have a cumulative 2.00 GPA in general education core curriculum requirements and in all other graduation requirements.*
4. Complete a minimum of 25 percent of semester credit hours in residence at UTB/TSC (see degree plans for specific course requirements at UTB/TSC).
5. Have at least 18 hours of 2000 level courses or above. The AAS degree is exempt from this rule as they are subject to WECM rules.
6. Complete the requirements for one of the associate degrees listed in this catalog.
7. Students are requested to seek advice for certificate residency requirements and degree audit from an advisor at least one semester prior to completing graduation requirements.

Associate in Applied Science Degree

Associate in Applied Science degrees require completion of a prescribed curriculum, including minimum of 15 hours of a General Education core.

Associate in Arts in Business Administration Degree

The Associate in Arts in Business Administration degree program provides the first two years of a baccalaureate degree program in business. Students should verify with an advisor about the transferability of courses and refer to the School of Business for additional courses required for the baccalaureate degree.

Associate in Arts in Social Work Degree

The Associate in Arts Degree in Social Work is designed to prepare students for paraprofessional employment in a social service agency and to provide the necessary foundation to continue studies towards a baccalaureate degree in Social Work.

Associate in Arts in Spanish Translation Degree

The Associate in Arts in Spanish Translation Degree requires at least 62 semester credit hours, including the General Education Core Curriculum.

Associate in Arts in Teaching Degree

Associate in Arts Degree

The Associate in Arts degree requires completion of at least 62 semester credit hours, including the General Education Core Curriculum.

Associate in Fine Arts Degree

The Associate in Fine Arts degree requires completion of at least 62 semester credit hours of college credit including a General Education Foundation comprised of elements of General Education Core Curriculum.

Associate in Science in Technology

The Associate in Science Technology degree requires completion of at least 62 semester credit hours, including the General Education Core Curriculum.

Subsequent Associate Degrees and Multiple Majors

Students may receive only one Associate in Applied Science or Associate in Arts degree, although they may earn multiple majors in that degree. Students may receive an additional associate degree of a different type and major (e.g., A.A.S. students may earn an A.A. degree and A.A. degree students may earn an A.A.S. degree).

To earn an additional associate degree, a student shall:

- complete a minimum of 15 hours of credit at UTB/TSC beyond the awarding of the first degree, and
- complete all requirements for the additional degree(s), including grade point average requirements, elective courses, etc. as set forth in this catalog.

To earn an additional major in an associate degree, a student shall:

- complete a minimum of 15 hours of credit at UTB/TSC beyond the awarding of the first degree, and
- complete all requirements for the additional major(s) as set forth in this catalog.

Guarantee for Transfer Credit

Texas Southmost College guarantees to its Associate in Arts graduates and other students who have met the requirements of a 60 credit hour transfer plan, the transferability of course credits to those Texas colleges or universities which are listed in the Texas Southmost College Course Selection Guides. If such courses are rejected by the college or the university, the student may take tuition-free alternate courses, including course related fees at Texas Southmost College which are acceptable to the college or university.

Special conditions which apply to the guarantee are as follows:

1. Transferability means the acceptance of credits towards a specific major and degree. Courses must be identified by the receiving university as transferable and applicable in course Selection Guides dated 1994-95 or later;
2. Limitations of the total number of credits accepted in transfer, grades required, relevant grade point average, and duration of transferability are subject to the limitations stated in the catalog of the receiving institution; and
3. The guarantee applies to courses included in a written transfer or degree plan – which includes the institution to which the student will transfer, the baccalaureate major and degree sought, and the date such a decision was made – which must be filed with Texas Southmost College.

Guarantee for Job Competency

If an Associate in Applied Science (A.A.S.) graduate is judged by his/her employer to be lacking in technical job skills identified as exit competencies for his/her specific degree program, the graduate will be provided up to nine tuition-free credit hours including course related fees of additional skill training by Texas Southmost College under the conditions of the guarantee policy.

Special conditions which apply to the guarantee are as follows:

1. The graduate must have earned the A.A.S. Degree beginning May, 1995 or thereafter in an occupational program identified in the Texas Southmost College catalog.
2. The graduate must have completed the A.A.S. Degree at Texas Southmost College (with a majority of the credits being earned at TSC) and must have completed the degree within a four-year time span.
3. Graduates must be employed full-time in an area directly related to the area of program concentration as certified by the Vice President for Academic Affairs.
4. Employment must commence within 12 months of graduation.
5. The employer must certify in writing that the employee is lacking entry-level skills identified by Texas Southmost College as the employee's program competencies and must specify the areas of deficiency within 90 days of the graduate's initial employment.
6. The employer, graduate, division dean, job placement counselor, and appropriate faculty member will develop a written educational plan for retraining.
7. Retraining will be limited to nine credit hours related to the identified skill deficiency and to those classes regularly scheduled during the period covered by the retraining plan.

8. All retraining must be completed within 12 months from the time the educational plan is agreed upon.
9. The guarantee does not imply that the graduate will pass any licensing or qualifying examination for a particular career.
10. Students sole remedy against Texas Southmost College and its employees for skill deficiencies shall be limited to nine credit hours of tuition-free education under the conditions described above.
11. The program can be initiated through a written agreement with the office of the UTB/TSC President.

BACCALAUREATE DEGREES

The University of Texas at Brownsville awards the following baccalaureate degrees:

- Bachelor of Applied Arts and Sciences (BAAS)
- Bachelor of Applied Technology (BAT)
- Bachelor of Arts (BA)
- Bachelor of Arts in Interdisciplinary Studies (BAIS)
- Bachelor of Business Administration (BBA)
- Bachelor of Science (BS)
- Bachelor of Science in Criminal Justice (BSCJ)
- Bachelor of Science in Nursing (BSN)
- Bachelor of Music in Education (BMME)
- Bachelor of Music (BM)
- Bachelor of Arts in Communication (BACOMM)

All course requirements for a baccalaureate degree in any of the disciplines are established within the College, School, or Department in which the discipline falls. These requirements are listed elsewhere in this catalog by the various Departments of UTB/TSC. For detailed information, a student should contact the Department of his/her major.

Baccalaureate Degree Requirements

Specific requirements for each major field are listed in the catalog sections dealing with these majors.

It is the responsibility of students to be familiar with all the requirements for the degree.

1. A minimum of 120-124 semester credit hours, including a minimum of 36 advanced hours, is required, with an overall minimum grade point average of 2.00 on all non-developmental courses (including transfer work). For School of Business BBA majors, a 2.5 GPA overall is required.
2. A minimum grade point average of 2.00 in the Core Curriculum, the major field and the minor field is required. For School of Business BBA majors, a 2.5 GPA is required in the upper division core and major.
3. Students may meet the requirements for graduation in the catalog of the year in which they enter UTB/TSC, or some later catalog. However, students must graduate within eight years from the academic year of entrance or they must be placed under the provisions of a later catalog.
4.
 - a. A major field of concentration requires a minimum of 30 semester credit hours, with at least 15 hours of advanced-level work.
 - b. A minor field requires at least 18 semester credit hours with a minimum of nine semester hours of advanced-level work.
 - c. Courses may not be used to satisfy a requirement for both a major and a minor or for two majors or for two minors.
5. The major-minor or broad-field major course distribution must follow the requirements set forth by the various departments, subject

to any limitations and requirements noted under the baccalaureate degrees and these Graduation Requirements, or in published form issued by the various departments.

6. A minimum of 25 percent of semester credit hours must be completed in residence at UTB/TSC before a degree will be conferred. In the case of undergraduate degree programs offered through joint, cooperative, or consortia agreements, the student must earn at least 25 percent of credits from the participating institutions. At least 15 semester credit hours of advanced course work (level 3000, 4000) in the major field of study must be completed in residence.
7. Students must file an application for a degree on or before the date specified in the UTB/TSC academic calendar; applications must be filed at the Office of the Registrar at Tandy Hall 105.
8. A maximum of 45 semester credit hours of college credit will be accepted towards a baccalaureate degree by any combination of extension, examination and correspondence credit with an 18-hour limit on correspondence credit. Exception for BAT/BAAS: a technical block of 35 to 37 hours (of an AAS degree) and the General Education Core are transferable.
9. Students are requested to seek advice for certificate residency requirements and degree audit from an advisor at least one semester prior to completing graduation requirements.

Students graduating with their first baccalaureate degrees may be eligible for a tuition rebate. See Tuition Rebate Program for more information about this opportunity.

Double Majors

A student earning a baccalaureate degree may receive an additional major in a different field of study within the same degree type (Bachelor of Arts is an example of a degree type). Such student will

- complete all major requirements for each of the two majors within the degree type.
- complete at least 25% of the coursework for each degree in residence, including completion in residence of at least 12 semester credit hours of advanced course work (level 3000, 4000) in the major field of study for each degree.
- complete all requirements for each degree including grade point average requirements, elective courses, and advanced courses as set forth in this catalog.
- select (with assistance of major advisor) which major will be listed as the first major on the diploma (Student receives only one diploma with a double major).
- seek advice from an academic advisor or faculty advisor at least one year prior to graduation. Degree plan will be developed by academic advisor.

A student cannot receive two separate degrees of the same degree type (e.g., two Bachelor of Arts degrees) with the same graduation date. (See section on Multiple Degree and/or Subsequent Degrees.)

Multiple Degrees

A student may earn two baccalaureate degrees of different degree types on the same graduation date (Example: Bachelor of Science in Biology and Bachelor of Arts in English).

Such student will

- complete all major requirements for each of the two majors and degree types.
- complete at least 25% of coursework for each degree in residence, including completion in residence of at least 12

semester credit hours of advanced course work (level 3000, 4000) in the major field of study for each degree in residence.

- complete all requirements for each degree, including grade point average requirements, elective courses, and advanced courses as set forth in this catalog.

Such student

- cannot use the major of one degree type for the minor or general electives of the second degree type.
- cannot use the minor of one degree type for the major or general electives of the second degree type.
- should consult with academic advisor and faculty advisor at least one year prior to graduation. Student will be advised to (1) seek a Double Major; (2) follow the Subsequent Degree route; or (3) complete one degree and continue into graduate studies.

Subsequent Baccalaureate Degrees

Students awarded a baccalaureate degree from UTB/TSC or another accredited institution may receive an additional baccalaureate degree of a different major from UTB/TSC. Such students continue to be classified as undergraduates and must:

- complete a minimum of 25 percent semester credit hours of credit at UTB/TSC (of which at least 12 of the advanced hours in the major field must be taken at UTB/TSC) for each baccalaureate degree sought beyond the first;
- complete all requirements for the additional major(s) as set forth in this catalog; and
- complete all requirements for the additional degree(s), including grade point average requirements, elective courses, and advanced courses as set forth in this catalog.
- complete requirements under the catalog in effect at the time of beginning the second degree.

Additional major(s) and/or minor(s) may not be awarded to a baccalaureate degree previously earned.

Teacher Certification

To be approved for the provisional or professional teacher's certificate or other administrative certificates, students must comply with the State Board of Education Rules for Teacher Education. Current copies of those rules may be obtained from the Texas Education Agency or the UTB/TSC School of Education.

Graduates who seek certification as elementary or secondary teachers must have a minimum grade point average of 2.50.

For education programs leading to Teaching Certifications, refer to the Programs of Study section of this catalog.

MASTER'S DEGREES

- Master of Arts (MA)
- Master of Arts in Interdisciplinary Studies (MAIS)
- Master of Business Administration (MBA)
- Master of Education (MEd)
- Master of Science (MS)
- Master of Science in Nursing (MSN)
- Master of Science in Interdisciplinary Studies (MSIS)
- Master of Public Policy and Management (MPPM)

For more information on master's degree programs, see the Graduate Catalog.

Preparatory Programs

Academic Preparation at UTB/TSC for Law School

All accredited law schools in the state (that is, Baylor University, Southern Methodist University, South Texas School of Law, St. Mary's University, Texas Southern University, Texas Tech University, The University of Houston, Texas Wesleyan University and The University of Texas at Austin) require the following from applicants prior to admission: (1) a bachelor's degree, (2) superior grades, and (3) a satisfactory score on the Law School Admission Test (LSAT).

The Newsletter of the Pre-law Advisors National Council has stated that, while no one major is preferred by law schools, "there is a common consensus that a broad based academic experience, well grounded in the liberal arts, provides the best preparation for law school." Pre-law students should approach their curriculum as developing a set of useful skills, transferable to the law school setting. One should keep in mind that the spoken and written word are the principal tools of the legal profession. Those who intend to study law must develop an excellent knowledge and grasp of the English language as well as a clear and concise style of expression. Students should seek out courses which require substantial research and writing assignments, and provide critiques of those skills.

UTB/TSC strongly recommends that courses be taken from the following academic departments during the junior and senior years as the major curriculum permits: Criminal Justice; Business (specifically, Business Law); History; Government Department-Philosophy program (the Introduction to Philosophy, Ethics, and Logic courses); Government Department courses such as Constitutional Law: Civil Liberties, Constitutional Law: Federalism, and Judicial Process; Speech (especially Fundamentals of Speech); and Behavioral Sciences Department courses.

Pre-law students are urged to join the Pre-Law Club at UTB/TSC and to consult with the various faculty members (Charles Chapman, J.D., Ph.D., Chair and Professor in Government; Karen Betancourt, J.D., Lecturer in Applied Business Technology; Mark Blakemore, J.D., Lecturer in Business Administration; Serena Putegnat, J.D., Planned Giving Specialist, Institutional Advancement; and Patti R. Salinas, J.D., Ph.D., Professor in Criminal Justice) on the UTB/TSC campus who are lawyers. The Filemon B. Vela Pre-Law Academy is a preparatory program for current UTB/TSC undergraduate or graduate students, who are interested in pursuing a career as an attorney. This course is offered during the first summer session (GOVT 4368.60) A student may obtain more information regarding the Academy by contacting the Office of the Vice President for Academic Affairs at (956) 882-6551.

Academic Preparation at UTB/TSC for Healthcare Graduate School

The Office of Premedical Education Programs coordinates the development and management of premedical, pre-dental, pre-veterinarian, pre-physical therapy, pre-physician assistant, pre-occupational therapy, and research track school curriculum for students pursuing admission into medical, dental, and other medical careers, as well as biomedical research.

All accredited graduate schools offering medical programs require the following from applicants prior to admission: (1) a bachelor's degree, (2) superior grades, and (3) a satisfactory score on the graduate school admission tests (i.e., MCAT, DAT, PCAT, GRE).

Although there is no set major that a pre-health student must strictly

follow, it is advised that a student should complete the following courses: General Biology I and II, General Chemistry I and II, Organic Chemistry I and II, College Physics I and II, English Composition I and II along with any corresponding labs. For further information on course schedules or recommended courses for various fields of study, the student is strictly advised to consult with the pre-health advisor. Graduate schools prefer an applicant with a strong foundation in extracurricular activities, such as involvement in pre-health clubs, community and volunteer service, and also research lab experience. It is also essential for the students to gain experience in their field of interest.

Currently, several partnerships have been formed with UTB/TSC.

- Early Acceptance Partnerships
- Joint Admission Medical Program – JAMP - (UT system)
- Early Medical School Acceptance Program – EMSAP – (UTMB - Galveston)
- Dental Early Acceptance Program – DEAP - (UT- Houston)
- Dual Degree Programs (UTHSC-SA)
- Dentistry
- Physicians Assistant
- Occupational Therapy
- Physical Therapy
- Bridges to Graduate & Professional Programs
- Physicians Assistant (UT- Pan Am at Edinburg)
- Summer Biomedical Research Programs
- UTB/TSC Campus Research Support
- Summer Enrichment Programs
- Seminar/ Lecture Series by Health Professionals
- Standardized Test Prep Course

The Office of Premedical Education Programs strongly encourages students to keep in contact with the pre-health advisor to successfully complete the intended degree plan and accomplish their goals. For further information contact Dr. Shanta Goswami at The Office of Premedical Education Programs, LHSB 1.808A. Call (956) 882-5059 or email at shanta.goseami@utb.edu.

ACADEMIC REGULATIONS

Student Responsibility

Students are expected to be informed thoroughly about the regulations and the course requirements for degrees and to inquire in case of doubt.

It will not be the responsibility of UTB/TSC if complications arise because students fail to follow regulations and requirements. Regulations will not be waived nor exceptions to requirements made on a plea of ignorance of the regulation or requirement. Therefore, students should become familiar with all of the information related to their programs contained in this catalog and the Student Handbook.

Because procedural changes and changes in regulations and requirements may be made from time to time, students should work directly with their departmental advisor concerning course requirements and options, deficiencies, course sequencing, and special regulations. Requests to waive regulations and/or requirements should be directed in writing to the department chair and the Dean of the School or College, who will notify the student of the decision concerning the request.

All students by registering enter a School or College of UTB/TSC and, except in disciplinary matters, are responsible to the Dean of their School or College. Deans have jurisdiction over students' programs of study and degree requirements.

Student Discipline

By enrolling, students neither lose the right nor escape responsibilities of citizenship. All students are expected to comply with state and federal laws, the Rules and Regulations of the Board of Regents of The University of Texas System, UTB/TSC regulations, and instructions issued by administrative officials in the course of their duties.

When students violate the prescribed codes of conduct, disciplinary action may be initiated through the Dean of Students office.

Information about the rules of conduct, due process procedures, and disciplinary penalties is published in the University of Texas System Board of Regents' Rules and Regulations at Series 50101 and HOOP, §6.4.1 and 6.4.2. Copies of these documents are available in the Dean of Students office. Student disciplinary information is also published in the Student Handbook.

ACADEMIC POLICIES

Academic Adjustment

UTB/TSC is prepared to make appropriate academic adjustments and reasonable modifications to policies and practices in order to allow the full participation of students with disabilities in the same programs and activities available to non-disabled students. It is the responsibility of the student with a disability to initiate the request. The student may request course substitutions or modification of degree requirements by addressing a letter to the Disability Services Coordinator, to be referred to the Chairman of the Department involved. The letter should contain the student's name, address, phone number, ID number, major or minor, the specific substitution/modification request, and reason for the request. The request should document specific and pertinent disability information. The request must be received at least 14 days before the end of late registration for a decision to be given for that semester.

Advanced Level Work

Courses numbered either 3000 or 4000 are called advanced or upper-division courses. Students may not enroll in any upper-division course until they have successfully completed all TSI requirements. Normally, students with less than 60 semester credit hours may enroll in 3000 or 4000 courses only when their schedules include enough lower level work to total at least 60 semester credit hours in addition to the upper level courses for which they wish to enroll. Approval of the Department Chair or Dean is required if the conditions above are not met for advanced level enrollment.

Adds and Drops

A student may add or drop a course during the official Add and Drop period. After the Add and Drop period, a student may add a course for academic reasons only with permission of the appropriate Dean. The determination of the Dean is final.

After the Add/Drop period, a student may drop an academic course with a W in an academic course before the specified withdrawal deadline. Students may drop their classes through Scorpion Online (www.utb.edu), the STAR Telephone System (982-5800), or in person at the Office of the Registrar in Tandy Hall 105. The student is responsible for ensuring that their request is processed by the withdrawal deadline specified. A student's financial assistance may be affected when withdrawing from a class. Students should be advised that the state legislature has capped the number of developmental

hours the state will fund at 27 and the number of undergraduate credit hours at 170. Courses dropped after the twelfth class day count against those totals.

Attendance and Absences

Students are expected to be diligent in their studies and regular in class attendance. Students are responsible for all class work and assignments. The number of absences permitted in any one course varies with instructor and course. Attendance requirements are printed in the course syllabus and announced by the instructor at the initial class meeting. On recommendation of the instructor concerned, students may at any time be dropped from courses for failure to meet the attendance requirements or other good cause. This may result in a W or an F on the student's permanent record.

UTB/TSC will allow a student who is absent from classes for the observance of a religious holy day or a non-religious excused absence day to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence, if, not later than the 15th day of the semester. The student notifies the instructor of each class the student has scheduled on that date that the student will be absent for a religious holy day or non-religious excused absence.

A religious holy day means a holy day observed by a religion whose places of worship are exempt from property taxation under Section 11.20, Tax Code. A non-religious excused absence means absence for a day and for a reason that is mutually agreed to in advance by the instructor and student. (Each instructor has her/his right to determine what is an excused absence and is not bound by the decision/s of other instructors.)

The student's notification must be in writing and must be delivered by the student personally to the instructor of each class, with receipt of the notification acknowledged and dated by the instructor or by certified mail, return receipt requested, addressed to the instructor of each class.

Under certain circumstances, a student who is required to participate in active military service is excused from scheduled classes or other required activities and will be allowed to complete an assignment or exam within a reasonable time after the absence. The excused absence is permitted only if the student will not miss more than 25% of the total number of class meetings or the contact hour equivalent (not including the final examination period) for the specific course or courses in which the student is enrolled at the beginning of the period of active military service.

Auditing Courses

Audit enrollment is on a space available basis for courses that have been designated as suitable for audit by the Dean of the College or School. Not all courses are available for audit. Students may not enter courses for audit until the seventh day after classes have begun. Those who wish to audit should contact the appropriate instructor for departmental approval. The fee for audit enrollment is \$50.00 per class. There is no charge for people 65 years and older. Audit fees are nonrefundable.

Audit students do not receive credit. An audit intention cannot be changed to credit nor can credit courses be changed to audit. Audit work cannot be used toward diploma or degree requirements. Enrollment as an auditor does not permit enrollees to take examinations, have tests or other papers checked by the instructor or participate in required oral recitations, etc.

Cheating

Students are expected to be above reproach in all scholastic activities. Students who engage in scholastic dishonesty are subject to disciplinary penalties,

including the possibility of failure in the course and expulsion. Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit for any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts. (Board of Regents *Rules and Regulations*, Series 50101.)

Since scholastic dishonesty harms the individual, all students, and the integrity of UTB/TSC, policies on scholastic dishonesty are strictly enforced.

Classification of Students

Students are classified by the number of semester credit hours of university credit they have earned, to include developmental coursework.

- Freshman – credit for fewer than 30 semester hours.
- Sophomores – credit for 30-59 semester hours.
- Juniors – credit for 60-89 semester hours.
- Seniors – credit for 90 or more semester hours.
- Special (or Post Baccalaureate) Students – a baccalaureate degree but enrolled in undergraduate courses.
- Graduate Students – a baccalaureate degree and accepted in a master's degree program.
- Special Graduate Students – a graduate degree and are continuing in a graduate program.

Co-requisite

A co-requisite is a course which must be taken together with another course during the same enrollment period or session. All co-requisites are included with the course listings in this catalog.

Course Load

Undergraduate course loads are defined in the table below:

| | Fall | Spring | May | Summer I or II |
|----------------|-------|--------|-----|----------------|
| Less Than Half | 1-5 | 1-5 | | 1-2 |
| Half | 6-8 | 6-8 | | 3-4 |
| Three Quarter | 9-11 | 9-11 | | 5 |
| Full | 12-18 | 12-18 | | 6-8 |
| * Overload | 19+ | 19+ | 7+ | 9+ |

For each regular semester an undergraduate student may enroll for no more than 18 semester credit hours. For each summer term an undergraduate student may enroll for no more than 8 semester credit hours. Enrollment in more than 18 semester hours in a regular semester or 8 in a single summer session requires authorization by the appropriate Dean of the student's college or school.

Course Numbers

Courses are numbered to show both the collegiate level at which they are offered and the semester hour value of the course. The first digit shows the level and the second digit shows the credit hours. The last two digits are departmental designations.

- 0000 courses are at the developmental level – lower division
- 1000 courses are at the freshman level – lower division
- 2000 courses are at the sophomore level – lower division
- 3000 courses are at the junior level – upper division
- 4000 courses are at the senior level – upper division
- 5000 courses are at the graduate level (Students cannot receive credit in a 5000 level course if they already have credit for a comparable

