

INTERNATIONAL BUSINESS (IMPORT/EXPORT)

Certificate of Proficiency - Level One

CERT1.IBUS
CERT1.IBUS.27
Fall 2008-Spring 2009

Applied Business Technology
College of Applied Technology and General Studies
UTB-TSC

Student _____ ID# _____ Date _____

E-mail _____ Signature _____

Academic or Faculty Advisor _____ Date _____

FIRST SEMESTER

| | | | HRS | GR | SEM |
|------|------|---|-----|----|-----|
| POFT | 1313 | Professional Development Office Personnel | 3 | | |
| IBUS | 1301 | Principles of Exports | 3 | | |
| IBUS | 1305 | Intro to International Business & Trade | 3 | | |
| POFT | 1301 | Business English | 3 | † | |
| POFT | 1329 | Beginning Keyboarding | 3 | | |

SECOND SEMESTER

| | | | | | |
|------|------|--|---|--|--|
| IBUS | 1302 | Principles of Imports | 3 | | |
| IBUS | 2339 | Import Customs Regulations | 3 | | |
| IBUS | 2345 | International Banking and Trade Finance | 3 | | |
| ITSW | 1301 | Introduction to Word Processing ¹ | 3 | | |
| ITSW | 1304 | Introduction to Spreadsheets | 3 | | |

THIRD SEMESTER

| | | | | | |
|--|------|---|-----------|---|--|
| IBUS | 2380 | Cooperative Education ¹ (Capstone) | 3 | † | |
| TOTAL CREDIT HOURS FOR GRADUATION | | | 33 | | |

Please review the requirements listed on this page. Once you have read them, please show your agreement by completing the signature portion at the top.

This degree is active for six(6) years from the Catalog year above. Non-completion may require updating to an active degree.

Developmental courses may be recommended based on test scores. All students must comply with Texas Success Initiatives (TSI) requirements.

† Grade of "C" or better is required for graduation.

¹ Co-op Prerequisite: Approval of Department Chair or Co-op Coordinator