

THE UNIVERSITY OF TEXAS AT BROWNSVILLE AND TEXAS SOUTHMOST COLLEGE



Minutes – December 13, 2007

**Senators Present:** Graciela Abrego, Mayra Barrera, Diana Bustamante, Ricardo Camargo, Sergio Chavez, Maribeth Deese, Lynne Depeault, Martie DiGregorio, Hilda Flores, Sandra Garcia, Christy Garza, George Garza, Nelly Gomez, Dina Guerra, Bill Harris, Milagro Hernandez, Mary Manzano, Yanet McClanahan, Guadalupe Meza, Juan Andres Rodriguez, Eidee Salinas,

**Senators Absent:** Maria Espinoza, Jaime Faz, Corina Garcia, Emilia Taylor

**Guest:**

Dr. Zavaleta

The meeting was called to order by Mr. Juan Andres Rodriguez at 2:08.

**Approval of Minutes**

October minutes were presented for review. Yanet made a motion to approve minutes as presented. Nelly 2<sup>nd</sup> the motion. Motion passed.

**Treasurer's Report**

Gracie presented treasurer's report. 11 account, no activity, bal. \$735.28. 12 Account (Scholarships), no activity, balance \$3,548.19, 12 account (20% for staff senate activities), no activity, balance \$1,487.42. Motion made to accept treasurer's report as presented by Sergio. Nelly 2<sup>nd</sup>. Motion passed.

**Committee Reports**

**Academic Affairs Partnership Committee**

No report.

**Business Affairs Partnership Committee**

Lupe was unable to attend the last meeting but will attend the next meeting on December 18.

**Calendar Committee**

Calendar Committee met on November 6. The 2008-2009 calendar was being finalized. Changes are still being made.

**Civic Engagement Advisory Committee**

No report.

**Communications Committee**

Frequently asked questions are to be included in the Staff Senate web page.

### **Enrollment Management Advisory Committee**

No report.

### **Exceptional Merit Committee**

The committee is reviewing the Annual Performance Review for staff.

### **Fundraising Committee**

Sombrero Fest is the first fundraising event. Christy will chair that event. Sign up sheet will be sent out in January. There will be different chairs for each event.

### **Holiday Calendar Committee**

Juan Andres will look into possibly combining the Calendar committee and the Holiday Committee.

### **HOOP Updates Committee**

Policies are being revised by the compliance committee (Doug Arney). Juan Andres/staff senate needs to be added to the HOOP emails for meetings concerning HOOP policies.

### **Institutional Effectiveness Committee**

The Institutional Effectiveness Committee will be meeting next week.

### **Nominations & Elections Committee**

No report.

### **Parking Committee**

The committee met on December 5<sup>th</sup>. They reviewed 26 appeals. Twenty-three were fined, one was a no fine, and two were reduced. Discussion on whether students are notified of the status of their appeals was held. It was determined that it is the student/staffs responsibility to check on the status of their appeal.

### **Salary Market Adjustment Committee**

No report.

### **Scholarship Committee**

No report.

### **Student Affairs Partnership Committee**

They met in November. The only discussion that affects staff was the reduced fee for the Rec. Center.

### **TSC Board**

TSC Board met on November 29<sup>th</sup>. Juan Andres was unable to attend but he spoke to TSC staff and was given the following updates: Jose Herrera was appointed to a vacancy on TSC Board. Several resolutions were passed; UTB and TSC will have the same tuition fees, they accepted the guaranteed maximum price for the Music Hall Building.

### **University Council**

They had the annual Christmas celebration. This year instead of having the usual book exchange they were asked to donate to a charity of their choice.

**UT System Employee Advisory Committee**

Will be meeting in the Spring.

**Old Business**

Constitution recommendations from Maria’s group and Richard’s group need to be turned in to Christy.

**New Business**

Executive committee met and has suggested that the General Assembly usually held in January be moved to March. At this time there is nothing new to present to staff. January 25<sup>th</sup> will be a regular staff senate meeting. The meeting in March will be the General Staff Assembly.

**Announcements**

Tuition Assistance in the fall - several applications denied due to no performance review on file. Remind staff to get performance review done.  
Leadership training still being developed as per Martie.

**Adjournment**

A motion to adjourn was made by Bill and seconded by Maribeth. Motion carried and the meeting was adjourned at 3:14 pm.

Respectfully submitted by Christy Garza, Staff Senate Secretary

ABSENCES			
October 11, 2007	November 8, 2007	December 13, 2007	January 25, 2008
Diana Bustamante	Graciela Abrego	Maria Espinoza	
Sergio Chavez	Mayra Barrera	Jaime Faz	
Martie DiGregorio	Martie DiGregorio	Corina Garcia	
Bill Harris	Jaime Faz	Emilia Taylor	
Milagro Hernandez	Sandra Garcia		
Mary Manzano	Dina Guerra		
	Mary Manzano		
	Yanet McClanahan		
	Emilia Taylor		

ABSENCES			
February 14, 2008	March 20, 2008	April 10, 2008	May 15, 2008

ABSENCES			
June 12, 2008	July 10, 2008		