



Peer Mentor Application Form Fall 2008 – Spring 2009

To Applicant: We appreciate your interest in The University of Texas at Brownsville and Texas Southmost College and we assure you that we are sincerely interested in your qualifications. It is extremely important, and to your advantage, to complete this application fully. The information contained herein will be considered confidential and is, together with all attached papers, etc, the property of The University of Texas at Brownsville and Texas Southmost College.

On Behalf of the Student Development Office :

I encourage all students to apply for a staff position in our department and I am excited you are considering joining our team. As an employer, I consider my office a resource to students on campus and I am looking for hard working, caring, mature individuals who are willing to take a leadership role on our campus.

Whether you are applying to be a Peer Mentor or Clerk, we offer a great working environment, flexible schedules and supportive management. As a mentor you will be required to meet, motivate and engage students and create an environment that is academically and socially successful for entering freshman. You will also be required to give public presentations on several leadership topics to students. All these experiences will help you become a better leader for your personal and professional goals.



I hire students from different backgrounds and majors and no experience is required. If you feel you want to make an impact on campus and join an organization that will help develop you as a leader, then you have applied to the right place. Please fill out this application completely and do not hesitate to contact us if you have any questions.

Sincerely,

Sergio Martinez

Job Description

DEADLINE: July 28, 2008

Position: Peer Mentor- Part-Time (LAMP or STING)

Reports to: Program Coordinator – Sergio Martinez

Scope: Serve as mentor/role model to first-time freshmen students by following their progress with grades, weekly meetings, and how they are coping with their transition to “university life.” Responsible for record keeping involved with student contact(s)/office appointment(s). Mentors will also be responsible for presentations and research projects.

Education/ Experience Successful candidate must have completed least 30 college credit hours on campus, a minimum cumulative GPA of 3.0 and excellent interpersonal and communication skills. The candidate must also be familiar with numerous campus resources. Training and support are provided.

Requirements Must meet Texas Success Initiative policies (Pass/Exempt from Thea/Compass Exam.). Must comply with UTB/TSC Academic Satisfactory Academic Progress (SAP) standards. Must be working towards your first associates or bachelors degree. Student must be working on an undergraduate program of study, graduate students do not qualify.

Salary: \$6.00 - \$9 / hr - 10 to 30 hours a week. (Based on experience and recommendations)

Peer Mentor Requirements

- Complete 30 college credit hours

III. Please attach a current resume

- List skills, honors, affiliations and any other relevant information that will help us select you as a peer mentor.

IV. Please attach an unofficial UTB/TSC transcript.

- You may get one free of charge at the Admissions office in Tandy Hall.
- If you are currently enrolled, write your current semester courses on the transcript.

V. Briefly answer the following questions on a separate sheet of paper:

- A. Why do you wish to be a Peer Mentor?
- B. What aspects of student life or civic engagement are you involved with on campus?
- C. What skills or abilities do you have to offer over other candidates?

VII. Have you been awarded Work-Study by Financial Aid? _____ Yes _____ No

VIII. Are you currently working in any other jobs on or off campus? _____ Yes _____ No

If yes, in what company/department? _____; how many hours per week? _____

If yes, What is your job assignment? _____

IX. How many hours per week would you be able to work? _____

What are your minimum hourly wage requirements? _____

Have you ever been employed under another name? _____ If yes, under what name? _____

Have you ever been convicted of a felony? Yes _____ No _____ If yes, please explain fully:

List Below three references (not relatives)

Name	Relationship	Phone#
_____	_____	_____
_____	_____	_____
_____	_____	_____

Applicant, please read carefully.

I hereby authorize The University of Texas at Brownsville and Texas Southmost College to fully investigate my record and work qualifications either before or after my employment by the University, and to facilitate such investigation, I also hereby authorize any persons having knowledge thereof to give such information to The University of Texas at Brownsville and Texas Southmost College upon request. I certify that all statements made by me on this application for employment are true and correct to the best of my knowledge and belief, and agree that if employed, any misrepresentation, falsification or omission of facts thereon may justify my dismissal. I understand that any offer of employment tendered me is contingent upon my signing certain oaths required by State law and upon my agreement to abide by the rules and regulations of The University of Texas at Brownsville and Texas Southmost College. Further, I understand and agree that any employment will be probationary for one hundred and eighty (180) work days during which time I may be discharged without cause.

Dated this _____ day of _____ 20 _____

Signature _____

The University of Texas at Brownsville and Texas Southmost College do not discriminate on the basis of race, color, national origin, religion,sex, age, veteran status, or disability.

XI. Class Schedule

Please list **your** tentative **upcoming semester class schedule**: (*Subject and class times*)

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00am					
9:00am					
10:00am					
11:00am					
12:00pm					
1:00pm					
2:00pm					
3:00pm					
4:00pm					
11:00am					
12:00pm					
1:00pm					
2:00pm					
3:00pm					
4:00pm					
5:00pm					
6:00pm					
7:00pm					



COMPLETED APPLICATIONS ARE DUE IN (Cavalry Hall 103).